

Adelaide University Law Students' Society

Committee Meeting 1

6:00pm Monday 7 March 2022 Ligertwood 231 Lecture Theatre



PRESIDENT				
DATE	01 March 2022			
REPORT BY	Chelsea Chieng			
1. SUMMARY OF REPORT	 Welcome Co-opted Members O'Week Reflection First-Year Induction Lecture & Meet and Greet Humanitix Law School Advocacy Assessment Survey International Student Event Grant Law School Board Meeting 			
2. UPCOMING EVENTS	 Uniform Clerkship Scheme 2022 Firms Open Applications: Monday 4 July 9am Firms Close Applications: Friday 29 July 5pm Firm Interviews Commence: Monday 8 August (one week break in between Offers Made by Firms: Monday 5 September 9am Offers Accepted by Firms: Wednesday 7 September 5pm Welcome International Students event Day: TBD Time: TBD Location: Moot Court Price: Free 			



3. ACTIVITIES OF PORTFOLIO

1. Welcome Co-opted Members

- Congratulations to the successful co-option applicants and welcome to the AULSS Committee.
- During the Summer break we did 2 rounds of co-option, due to a resignation from a Competitions Representative and the Executive's decision to expand the Communications Portfolio by adding one additional Representative.
- A big congratulations and welcome to the following committee members:
 - Competitions: Nicholas Reese, Patricia Papathanasopoulos, Isabella Burgess, Grace Jin, Emma Colovic and Kurt Schenk.
 - Hilarian: Cerys Davies and Ikhwan Fazli
 - Communications: Shunem Josiah and Amy Lancaster.
 - Careers: Kane McAskill
 - Social Justice and Equity: Caitlin Arthur McGill
 - o Mature Age Representative: Tony Tu
 - IT Representative: Thu Nguyen
- I have tabled the reasons for selecting the successful applicants in Appendix 1 and 2.
 - The co-option process is designed to be transparent and anonymous. I first deidentified applications and then circulated them to the Executive. The Executive then voted based on the merits of each application, and I abstained from voting.

2. O'Week Reflection



- On Monday 21 February the AULSS ran our annual O'Week stall to welcome the First-Year students to campus.
- Thank you to Bella, Lucas, Patricia, Jess, Aryan and Annie for volunteering to help out on the day (see Appendix 2).

3. First-Year Induction Lecture & Meet and Greet

- On Wednesday 23 February 2022, Bella, Bryan and I spoke at the First-Year Induction lecture, which was held F2F and via livestream. This presentation explained the mission and goals of the AULSS, as well as the events and initiatives we run.
- In collaboration with the Law School, we hosted a casual Meet and Greet for the First-Year students on the Ligertwood courtyard.
 Free coffees from St Raphs, donuts and snacks were on offer, as well as the Education Portfolio's excellent First Year Guide.
- It was fantastic to meet such an enthusiastic group of First-Year students throughout O'Week! Thank you to the Committee members who came out to welcome the First-Years.

4. Humanitix

- I have been exploring the possibility of implementing a new ticketing platform for AULSS events.
- We have used Eventbrite for as long as I can remember. However, Humanitix is a not-forprofit organisation and social enterprise ran from NSW, that directs 100% of the proceeds from the online booking fees into helping disadvantaged kids around the



world. They have currently transformed over \$1 million dollars' worth of booking fees into projects such as funding 10,000 days of education and 15,000 meals for disadvantaged children (all from the proceeds of one University and one soccer game).

- Moreover, as Humanitix have a not-for-profit rate on their booking fees, this will make tickets cheaper for our students.
 - A \$25.00 ticket on Eventbrite would charge \$1.52 in booking fees, costing students a total of \$26.52.
 - A \$25.00 ticket on Humanitix would charge \$1.13 in booking fees, costing students a total of \$26.13.
 - The platform is free to use. No sign up costs.
- Humanitix reached out to me personally, as Law Societies across Australia are switching to the platform, including Monash Law Students' Society and University of Melbourne Law Students' Society.
 - o The Humanitix team has worked alongside these Law Societies to ensure the platform is suitable for large scale events, such as Law Balls, and provides mechanisms for dietary requirements and table requests within the platform, which would remove the external use of Google Forms that we have used in the past.
- All in all, I think this is an incredible initiative ran by a team of passionate and hardworking Aussies and could allow our ticket sales to create a real difference.



- I would love to know the Committees' thoughts! (See Appendix 3).
- Link to Humanitix website if you would like to look more into the organisation: https://www.humanitix.com/au/about-us

5. Law School Advocacy Assessment Survey

- In early December 2021, I sent out an all students email with a survey about the Law School's advocacy assessments.
- At the beginning of my term, I started working with Kellie Toole, continuing her work with Peter Tantalos, with the aim of improving the quantity and quality of advocacy assessments in the LLB.
- A common problem amongst law students was that they were reaching final year subjects, which require an advocacy assessment, having little to no experience from prior assessments.
- This survey aimed to collect students' feedback and opinions on the current advocacy assessments in the LLB. After two rounds of social media promotion, we received (X) number of responses, and I am optimistic that they will help contribute to providing more practical assessments that can prepare us for practice.

6. International Student Event Grant

- Cornelia Koch reached out to notify us that the University are offering event grants of up to \$500.00 to welcome the international students back to campus.
- The executive decided that the best option would be a casual event called 'Welcome International Students', with free coffees and food on the Ligertwood Moot Court. The Uni



	 is a central and accessible venue for all students. Domestic and International students are invited to attend to promote mingling and inclusivity. If you have any other ideas, please let us know!
4. DISCUSSION POINTS	 1. Law School Board Meeting On March 31 I will be attended the Law School Board meeting. I will provide an update of our mission and initiatives for the year across each of the portfolios. Does anyone have any issues/topics/questions related to the Law School that they would like me to take to that meeting?
5. MOTIONS	1. N/A
6. ACTION ITEMS	1. N/A
7. ANY OTHER BUSINESS	1. N/A
8. APPENDIX	 Co-option Reasons (round 1) Co-option Reasons (round 2) AULSS O'Week Stall Example Humanitix Ticket Page President's Budget



Appendix 1 – Co-option Reasons (round 1)

Competitions Representatives:	In selecting 6 applicants to co-opt out of 16 total applications received, the Competitions Portfolio placed emphasis on the effort that was put into writing the application, the relevant experience, organisational skills, and proof of commitment. The Executive then voted based off the merits of each individual applicant. The 6 successful applicants all demonstrated the relevance of their experience, a very high amount of effort put into the application writing, understanding of the value of competitions in the Law School, excellent written communication skills, properly developed ideas, and the ability to work in a team.
Communications	Out of the 7 applications received for the Communications Representative
Representative:	role, the successful applicant was chosen based on their excellent written communication skills, an evident desire to give back to the Law School Community, relevant experience in marketing design and in Canva and Adobe, a thorough understanding of the role and thoughtful new ideas.
Social Justice	Out of the X applications received for the role, the successful applicant
and Equity	was chosen based on their evident passion and interests in a broad range
Representative:	of social justice issues, fantastic experience in similar roles, creative and unique ideas for the portfolio demonstrating careful consideration and understanding of the role, and a breadth of transferable skills such as communication and leadership.
Hilarian Editors:	This was a difficult decision for the Executive to make due to the high quality of the 4 applications received. The Communications Portfolio drew emphasis on the distinction between a writer on the subcommittee and the skills required for the Editor position. The Communications Director placed heavy emphasis on graphic design skills required for a Hilarian Editor. The successful applicants were chosen based on their relevant internship experience, editing experience, relatable tone, and general Illustrator experience.
Careers	Out of 8 applications received for the role, the successful applicant was
Representative:	chosen based on their excellent written communication skills, fantastic experience in tutoring and treasurer positions and their innovative recommendations for the portfolio which showed a clear understanding of how the Careers Portfolio functions and how things can be improved. The Careers Portfolio were looking for someone with imitative, organisation,



	time management, connections, prior experience in similar roles and
	someone who would be confident speaking at Careers Seminars. The
	successful applicant ticked all these boxes.
Mature Age	Out of the 2 applications received for the role, the successful applicant
Representative:	was chosen based on their evident and genuine passion, fantastic ideas
	for the position to expand initiatives, extensive experience in various
	industries and a clear understanding of the role.
IT	Whilst we only received one application for the role (with others being
Representative:	submitted past the deadline and therefore invalid), the co-opted applicant
	demonstrated clear knowledge and experience in the position from
	studying a double degree in IT, used relevant technical language, an
	ability to learn and adapt as required by the position, graphic design
	experience relevant to the role's website design requirements, a passion
	and awareness of the importance of the intersection between law and
	technology and creative ideas put forward.

Appendix 2 – Co-option Reasons (round 2)

Competitions	Out of the 9 applications received, the successful applicant was chosen	
Representative:	based on their evident organisational skills, excellent written	
	communication abilities, a clear passion, clear appreciation and awards of	
	the Portfolio, fantastic ideas to get students involved in Competitions and	
	ensuring they are accessible for students unfamiliar with competitions and	
	creative new initiatives put forward. Overall, an eloquent application.	
Communications	We received 11 applications for this role. As the Communications Portfolio	
Representative:	knew this Representative would be paired with the Careers Portfolio, they	
	prioritised applicants with corporate experience so they would understand	
	the professional tone required. The successful applicant was chosen as	
	they set out a clear timeline that added to what the Portfolio already	
	offers, demonstrated excellent organisation skills, understood the	
	importance of colour design and language, focussed on increasing	
	engagement, awareness of the design and marketing suitable to	
	stakeholders, ability to work to deadlines and Canva experience.	



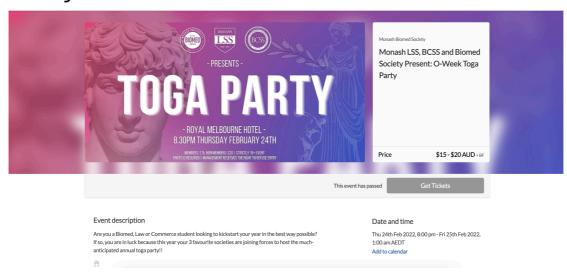
Appendix 1 – AULSS O'Week Stall





Appendix 2 - Humanitix Example Ticket Page

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Appendix 3 - President's Budget

AULSS PRESIDENT'S BUDGET 2022				
Income Items				
Item	Price	Quantity	Actual	Notes
Total				
Expense Item				
Item	Price	Quantity	Actual	Notes
St Raphs Free Coffee	250	1	\$250.00	First Year Induction: post lecture meet and greet. Free coffees for First Year students.
			7	
Total			\$250.00	
		Projecte		
		d	Actual	
Net Position			\$113.50	\$ difference from projected



VICE-PRESIDENT				
DATE	1 March 2022			
REPORT BY	Bella Mickan			
1. SUMMARY OF REPORT	 Welcome Back Office Law School Local Current Merchandise Merchandise Summer Order 			
2. UPCOMING EVENTS	 Merch Sale Date: Tuesday 8 March 2022 and Thursday 10 March 2022 Time: 10:00am – 2:00pm Location: Ligertwood Foyer I will be calling volunteers for this so please help out if you can. Law School Local Cards Sale Exact time, date and location TBC (Mid-March) I will be calling volunteers for this so please help out if you can. 			
3. ACTIVITIES OF PORTFOLIO	 1. Welcome Back Hello everyone. Welcome back to Uni. It has been so lovely to get to know all the new Committee members and catch up with our returning Committee meetings. I have loved seeing all of you in the Office and see so many of us in there – it is great to seeing you all so enthusiastic. However, I have noticed that some of you stay really really late and even come in on the weekends. I just want to remind you all to 			



put your own health first and just a reminder that although this is a lot of work balance is key. Please reach out if you are struggling we are always here for you.

2. Office

 Speaking of the office, I have bought supplies for the Office. If there is anything you want or you see we are low on, there is a shopping list on the front of the fridge. Or just message me and I will endeavour to do so if it is necessary or if it is within budget.

3. Law School Local

- Confirmed venues:
 - 1. 1. St Raphs Coffee \$1 off coffee
 - 2. Optus 10% accessories and 15% off phone plans
 - 3. Joc Adams Bar & Tasting Shed
 10% off a glass of wine or beer;
 15% off a bottle of wine; and Wine tasting & Platter for 2 with a glass of wine each for \$29 (save \$20)
 - 4. 4. Sourc'd Wine Collective & Bar 10% off a glass of wine, beer, or Sangria; 15% off a bottle of wine; and Wine tasting & Platter for 2 with a glass of wine each for \$39 (save \$19)
 - 5. 5. Seven Stars '\$20 AULSS Meal Deal (any burger, schnitzel or salad plus a tap beer, soft drink, or house wine for \$20)'.
 - 6. 6. The Franklin Hotel 'buy one get one free' meal to the value of \$25.
 - 7. 7. Society Bar Confirmed and awaiting deal



- 8. 8. MJ Bale Confirmed and awaiting deal
- 9. Bracegirdles Confirmed and awaiting deal
- The price for most other years has been \$10.
 We plan to do this again for this year given the number of venues I am hopeful we have this year + the amount of promotion on social media I know our Comms team are keen to do.
- Please: if anyone knows any venues that would be keen to join – let me know. If you work a part time job at a café or previously have and you have ties with them – let me know! I want to make LSL so good this year as Covid has prevented venues from wanting to join up.

4. Current Merchandise

- Wednesday night I posted on Facebook on how to sell Merch.
 - 1. You will see from the photos merch has a specific spot in the office at the moment. Whatever is in that box is all we have.
 - The sizes run in order in the box from XXS on top to XXL down the bottom.
 - 3. If we don't have any of that size and colour we are out. Tell student to wait for an email from me regarding merch orders.
 - Price is on the poster above merch, notice board, and the AULSS website.

Paying by card?



- Use Albert (our POS machine).
 Password: 123123
- 2. Put transaction through
- 3. Print merchant copy and customer if they want a receipt
- 4. Write on our receipt (merchant copy):
 - 1. The item they bought
 - 2. The size and colour they bought
- 5. Put receipt in my pigeon hole.

Paying with cash?

- 1. Students must pay in exact cash.
- Put the cash in an envelope (then in my pigeon hole) and write on the envelope:
 - a. The item they bought
 - b. The size and colour they bought

Other information:

- 1. We don't offer refunds so make sure they are aware of this.
- Sizes run extremely large so make sure they try it on (suggest going down a size or two) as we want to avoid doing exchanges.
- It is so important everyone is on top of how to sell Merch. Currently we are at a loss from last year because of the amount of extra that was bought and is yet to be sold. Please reach out if the Facebook post did not make sense and I will personally walk you through the process. If you aren't sure and a student comes in, don't refuse them. Please just message Chelsea or myself. One of us are always at uni during the week.



5. Merchandise Summer Order

- I have had a meeting with the Merchandise supplier. I am awaiting a quote still as they are waiting for new prices themselves from the supplier.
- Normally we only sell rugby jumpers and a few other items in Semester 1 for Summer
 Drop however the crew necks are so popular we are going to do a Semester 1 drop for that too. I am praying this will be successful.
 With good communication and promotion I think this could be a really good idea.
- Refer to appendix 1 for items we are wanting to keep and items we are thinking about implementing.
- Important other points and potential new initiatives:
 - Tote Bag Competition: winner of design will get free tote bag +
 - 2. Bucket Hats
 - Can I please get a raise of hands who would genuinely consider buying a bucket hat for \$26 or a Tote Bag (good quality one) for \$25.
- I aim to get an email out by week 3 for Summer drop. It is around a 2 week turnover which is an amazing timeframe.

4. DISCUSSION POINTS

1. Attending Lectures

- a. If anyone wants to attend lectures to tell students about events, please discuss this within your portfolio.
- b. We should be so proud that events are already selling out so fast so this isn't all that necessary to do but if you wanted to the opportunity is there.



	c. We are leaving this completely up to the discretion of each portfolio. If you could please just run it past Chelsea or I that would be great.
5. MOTIONS	1. N/A
6. ACTION ITEMS	1. N/A
7. ANY OTHER BUSINESS	1. N/A
8. APPENDIX	VP BudgetMerchandise



Appendix 1 - Updated (Insert Portfolio Budget)

Income Items				
Item	Price	Quantity	Actual	Notes
Merchandise				
O'Week Purchase	\$1,554	X amount TBC	\$1,554.00	
Office Purchases	\$50	3	\$150.00	
			\$1,704.00	
Total			\$1,704.00	
Expense Items				
Item	Price	Quantity	Projected Total	Notes
Vice-President			\$0.00	
Catering for Info Night	\$122.30	N/A	\$122.30	Dominos Pizza
Office Supplies	\$91.95	N/A	\$91.95	Office Works Supplies
Milk for office	\$11.25	N/A	\$11.25	Soy and Dairy milk
Total	\$225.50		\$225.50	
Net Position	\$1,328.50	Projected Net	\$1,328.50	PROFIT
	Actual Net	(cannot be filled out yet)		
General Notes:	Please note that Aryan (Treasurer) and I are currently trying to reconcile			
	the bank account with merchandise. Exact numbers of merch sold are TBC by next Committee Meeting			



Appendix 2 – Any other Appendix Item

MERCHANDISE				
DESCRIPTION	DESCRIPTION PHOTO			
	Summer			
Rugby Jumper (Navy)	ARE AT IN LAST SEE A STATE LAST	TBC		
Rugby jumper (Stripped)	AMELANTI LEG	TBC		

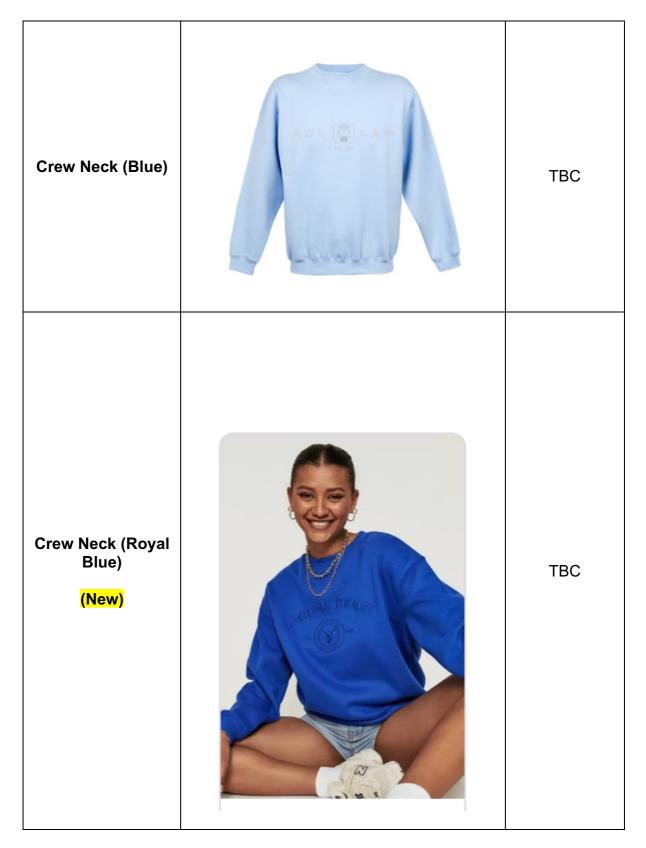


Crew Neck (White)	ADL Dit sell LAW	TBC
Crew neck (Grey) New colour	Potential new change of colour:	TBC











Сар	EST A 1883 ADELAIDE LAW	No reorder for Semester 1
Socks (blue and white)	AU AU.55	No reorder for Semester 1
Keep Cup (Medium and Large)	AULSS	No reorder for Semester 1





Tote Bag (Competition)



Prices

Carrie \$18.90

Shoulder Tote \$20.90

Sizes

New: 29 Wide X32 High

Old: 38x34



Bucket hat (NEW)	BUCKET HAT - 1117 Bucket Style	\$ 25.9 Minimum order: 50
Black Hoodie (Competition)	ADELAIDÉ UNIVERSITY LAW SCHOOL	Potential new colours?



Trackpants	TBC	TBC
Puffer Jackets (female and male) (New)		TBC
Vests (non- hooded) <mark>(New)</mark>		TBC
Vests (hooded) <mark>(New)</mark>		TBC



Half Zip Jumper (Grey) <mark>(New)</mark>



TBC



Treasurer				
DATE	2 March 2022			
REPORT BY	Aryan Banerjee			
1. SUMMARY OF REPORT	N/A			
2. UPCOMING EVENTS	N/A			
3. ACTIVITIES OF PORTFOLIO	N/A			
4. DISCUSSION POINTS	 Power of Attorney New POS System via Humanitix Sponsorship till date: \$25,237.41 Sponsored Events Xero Accounting and Accounting Costs 			
5. MOTIONS	N/A			
6. ACTION ITEMS	N/A			
7. ANY OTHER BUSINESS	N/A			



	NA
8. APPENDIX	

Appendix 1 – Updated (Treasurer Portfolio Budget)

2022 Treasurer Portfolio Budget				
INCOME ITEMS				
Item	Price	Quantity	Actual	Notes
Sponsorship Income	25,237.41			Total Sponsorship Income
Total	\$25,237.41			
EXPENSE ITEMS				
Item	Price	Quantity	Actual	Notes
N/A				
Total	\$0.00			

Appendix 2 – Any other Appendix Item



Appendix 1 - Portfolio Budget

Activities Budget						
Income Items	Income Items					
Item	Price	Quantity	Actual	Notes		
Opening Party Ticket Sales	\$ 10.00	200	\$ 2,000.00			
Total			\$2,000.00			
Expense Items						
Item	Price	Quantity	Actual	Notes		
				Wholesale Wristbands Australia - 2300 wristbands acquired		
Wristbands	\$ 171.53	1	\$ 171.53	for the entire year		
Total	171.53	\$1.00	\$171.53			
		Projected	Actual			
Net Position			\$1,828.47	\$ difference from projected		



	ACTIVITIES
DATE	01 March 2022
REPORT BY	Catherine Chhour
1. SUMMARY OF REPORT	 Opening Party Provino Trivarsity Pub Crawl Law Ball
2. UPCOMING EVENTS	 1. Opening Party Date: Friday 04 March Time: 7:30pm – 12:00am Location: The Havelock Hotel Price: \$10.00 2. Provino Date: Saturday 02 April Time: 10:00am – 4:00pm
	 Location: Coriole Vineyards, Big Easy Radio Price: TBC Date: Friday 22 April Time: TBC Location: Various – East and West End Price: TBC Law Ball Date: Saturday 28 May Time: 7:30pm – late Location: Adelaide Convention Centre Price: TBC



5. Alcohol Free Event

Date: Week 12Time: TBCLocation: TBCPrice: TBC

6. End of Exams Party

Date: Saturday 02 July
Time: 7:30pm – late
Location: TBC
Price: TBC

3. ACTIVITIES OF PORTFOLIO

1. Opening Party

- Organised by Shiv
- First event of the year!
- Tickets
 - 200 tickets sold on the night of tickets being released
 - \$10.00 each
- Venue The Havelock Hotel
 - Very accommodating and easy to work with
 - Large capacity
- Easing of restrictions

2. Provino

- Organised by Olivia
- Venues Coriole Vineyards and Big Easy Radio
- We are in the process of finalising further details – drinks, food, music etc.
- Annie has very kindly agreed to be our photographer for the day!



3. Trivarsity Pub Crawl

- Organised by Georgia and the other representatives from the UniSA Law Students' Association and Flinders Law Students' Association
- Meetings
 - We had two zoom meetings with the other universities over the holiday
- Venues
 - All three universities have been busy contacting venues across the East and West End
- T-shirt Design Competition
 - Currently open and closes on Wednesday 16 March
 - Winner receives 2 free Pub Crawl tshirts
 - Designs will be voted on through a post in the Facebook event
- Tickets
 - Undertaken through Eventbrite
 - Students will specify which University they are from
- T shirt collection
 - Sizes will be given on a first in basis
 - Collection done before the midsemester break

7. Law Ball

- The "Save the Date" video has been released
- Theme release
- New Venue Adelaide Convention Centre
 - Footy fixtures yet to be released at the Adelaide Oval
 - ii. Greater capacity and flexibility offered at the Adelaide Convention Centre



	Food and Drinks
	Food and Drinks
	i. We can now have a cocktail style
	event with restrictions easing!
	Entertainment
	i. The Uptown Seeds Band and our DJ
	Alasdair will be returning!
	 Photographers
	i. Sebastian Photography and Sam
	Dalton from SkyPix Production will
	be the photographers for the night
	ii. Photobooth & Co. Adelaide will be
	supplying the photobooth again
	Things to keep an eye out for:
	i. Event release
	ii. Pre-registration
	1. Through an online form
	2. Week 2
	iii. Ticket Sales
	1. Week 3
	1. Week 3
4. DISCUSSION	1. Thoughts on Opening Party?
POINTS	
5. MOTIONS	1. N/A
6. ACTION	1. N/A
ITEMS	
7 ANN OTHER	4 NI/A
7. ANY OTHER	1. N/A
BUSINESS	



8. APPENDIX

• Updated Activities Budget

Appendix 1 - Portfolio Budget

Activities Budget						
Income Items	Income Items					
Item	Price	Quantity	Actual	Notes		
Opening Party Ticket Sales	\$ 10.00	200	\$ 2,000.00			
Total			\$2,000.00			
Expense Items						
Item	Price	Quantity	Actual	Notes		
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		Projected	Actual			
Net Position			\$1,828.47	\$ difference from projected		



	CAREERS				
DATE	01 March 2022				
REPORT BY	Anthony Luppino				
1. SUMMARY OF REPORT	 Come & Try Day (Competitions x Careers Portfolios) Qualifying/Dual-Qualifying as a Solicitor of England & Wales – the SQE: Webinar How to Network Evening Trivarsity Fair 2022 Careers & Clerkship Guide Job Opportunities Board 				
2. UPCOMING EVENTS	 Come & Try Day (Competitions x Careers Portfolios) Date: Saturday 5 March Time: 12pm – 4pm Location: Ligertwood Ground Floor Price: Free Qualifying/Dual-Qualifying as a Solicitor of England & Wales – the SQE: Webinar Date: Tuesday 8 March Time: 6pm Location: Microsoft Teams Price: Free How to Network Evening Date: Wednesday 16 March Time: 6:30pm 				
	 Location: Ligertwood Lecture Theatre 333 Price: Free 4. Trivarsity Fair 2022 				



	 Date: Thursday 31 March Time: 11am Location: Adelaide Convention Centre Price: Free
3. ACTIVITIES OF PORTFOLIO	1. Come & Try Day (Competitions x Careers) Held on Saturday (5 March). Following on from 2021, this is another great collaboration between the Careers and Competitions Portfolios. It is an excellent opportunity for students to obtain a taste of each competition that the AULSS hosts and also to discover how the skills from each can make them an extremely desirable employee to various employers. At the time of writing this report, registrations have not yet opened but we are expecting a reasonably large turnout. An update will be provided in the meeting once the event has taken place. I would like to extend a big thank you to everyone involved and for all of their assistance with the event, from start to finish.
	 2. Qualifying/Dual-Qualifying as a Solicitor of England & Wales – the SQE: Webinar In collaboration with the AULSS, the Law Training Centre (UK) will be hosting an informative session on the SQE (Solicitors Qualifying Examination) course and the process for qualifying/dual-qualifying as a Solicitor of England & Wales for our students. It looks set to be a fantastic event – all of the organisational work has been completed and



coordinated with the Law Training Centre (eg. Facebook event and marketing).

 The aim is for this relationship to continue to build in future years, resulting in many more excellent opportunities for students and also another sponsor for the AULSS.

3. How to Network Evening

- This event is an excellent build-up to Trivarsity Fair on the 31st of March, ensuring that students of all year levels are equipped with sensational networking skills and are less nervous about interacting with practitioners and professionals in general.
- At this stage, we have organised for Ms
 Fiona Brammy (Careers Education Officer) to
 provide an excellent presentation on
 networking which is specifically tailored to
 law students.
- Although the finer details are still being worked through, students will then break off into small groups with 'mentors' (students with a vast range of organisational and industry experience) to practice their networking skills.
- Within these groups, students will also be able to seek advice from the mentors in an informal setting.

4. Trivarsity Fair 2022

- In collaboration with the AAGE, USALSA and FLSA, the 2022 Trivarsity Fair has now been organised.
- The Facebook event was posted two weeks ago with an advertising poster and banner, as per our marketing plan, and will be



displayed both online and physically on campus. We will continue to ramp up our marketing efforts as the event approaches.

- A memorandum of understanding has also been signed by the USALSA, FLSA and AULSS to ensure that the profits are split in the same manner as in 2021.
 - This means that 30% of the profit will be split equally by the three Societies and the remaining 70% will be divided proportionately based on student attendance of each of the Societies.
 - This is estimated to result in significant revenue for the AULSS, as will be reported after the event.
- As of 28 February 2022, there have been a total of 110 registrations for the event with the following breakdown:
 - Flinders University: 10
 - University of Adelaide: 85
 - University of South Australia: 14
 - o Other: 1
- The following 14 exhibitors have also been confirmed at this point in time:
 - Attorney-General's Department (SA),
 Commercial and Legal, Dentons Australia
 Limited, DMAW Lawyers, HWL Ebsworth
 Lawyers, Johnson Winter & Slattery, Leo
 Cussen Centre for Law, LK Law, Lynch
 Meyer Lawyers, MinterEllison, Roma
 Mitchell Human Rights Volunteer Service,
 The College of Law, The Law Society of
 South Australia. Thomson Geer.

5. Careers & Clerkship Guide

 Work is currently in progress for the Careers & Clerkship Guide with the overall design already having been completed by our Director of Communications, Annie Yuan –



4. DISCUSSION POINTS	Any additional suggestions (eg. new inclusions) for the Careers & Clerkship Guide?
	my team and I all agree that it looks spectacular so thank you Annie! • Additionally, I would like to extend a big thank you to my entire team for all of their hard work and dedication in completing their allocated parts – this will guarantee a new and improved guide from 2021, including a range of new interviews and updated information. • A quote will be sought from Bowden Printing in the next few weeks to calculate the total cost of printing which I will then provide in a future Committee report. • The Careers & Clerkship Guide Launch Party will also be organised in the next few months. 6. Job Opportunities Board • The Job Opportunities Board has already been updated numerous times (even before the semester started) which is an improvement from previous years. • I will work extremely hard with my team and our IT Officer, Thu Nguyen, to ensure that it gets updated every 2-3 weeks. Nevertheless, firms and organisations can send through various opportunities which we will endeavour to post as soon as possible. • The overall design of the Board has also been updated by Annie to a list format which will ensure a more concise layout.



5. MOTIONS	1. N/A
6. ACTION ITEMS	1. N/A
7. ANY OTHER BUSINESS	1. N/A
8. APPENDIX	Careers Semester 1 Budget

Appendix 1 - Careers Semester 1 Budget

Careers Semester 1 Budget					
Income Items					
Item	Price	Quantity	Projected Total	Actual Total	Notes
Trivarsity Fair Revenue	\$3,500.00	1	\$3,500.00	N/A	Estimated amount based on current registrations, confirmed exhibitors, and assuming good attendance - subject to significant fluctuation
Total			\$3,500.00	N/A	
Expense Items					
Item	Price	Quantity	Projected Total	Actual Total	Notes
Careers & Clerkship Guide					
CC Guide Printing	\$3,900.00	1	\$3,900.00	N/A	Estimated amount is based on previous years' prices and projected changes - quote will be sought in the next few weeks
CC Guide Launch Food	\$470.00	1	\$470.00	N/A	Extra food will be ordered due to an increase in capacity from last year (an additional \$80)
CC Guide Launch Nametags	\$50.00	1	\$50.00	N/A	
Careers Portfolio Printing	\$30.00	1	\$30.00		Budgeted cap for Careers Portfolio printing
Tota			\$4,450.00	N/A	
Net Position		Projected Net	-\$950.00		Loss
Net Position		Actual Net	N/A		N/A

- General Notes:

 Estimated amounts as of all available information at the time actuals are subject to significant changes (it is extremely early in the Semester at the moment).

 Please read our Income Items in conjunction with the Treasurer's budget as the majority of the Careers Portfolio's Revenue and Income Items fall under Sponsorship reported by the Treasurer.



COMMUNICATIONS			
DATE	07 March 2022		
REPORT BY	Annie Zhang		
1. SUMMARY OF REPORT	 Committee Photos AULSS Resource Bank Social Media Hilarian IT 		
2. UPCOMING EVENTS	1. N/A		
3. ACTIVITIES OF PORTFOLIO	1. Committee Photos A big thank you to everyone for taking the time to come to our Photo Day held last month I will be spending the next few weeks going through all of the shots and editing the best ones to be used for our website and socials As there are several individual catch-up photos as well as portfolio ones outstanding, I anticipate we may require another shoot or several short ones on the days that I am on campus Links to your photos will be provided in the next few weeks to your Directors who will in turn provide them to you 2. AULSS Resource Bank One of the initiatives that I have started this year is to host an internal bank of resources for our internal and administrative use Within this, you will be able to find an inventory of photos free to use in your Portfolio's guides and		



publications or any handout material for seminars or events

- Communications related guides such as step-by-step event marketing guides have also been provided, and I will continue to update the bank with resources throughout the year which can also be used by future Committees to come
- The AULSS Resource Bank is hosted by the AULSS' Google Drive and access to it can be provided to you by your Director

3. Communications and Social Media

- Congratulations to Amy Lancaster on her cooption as a Communications Representative, and welcome on board!
- Thank you to Henry Allen, Ruby Stewart and Shunem Josiah for their hard work, especially with recent guides, seminars and event marketing that have gone out recently
- Please continue to support our endeavours by liking (or love reacting) and reacting to all of our posts and marking your interest to our Facebook events
- I will be continually reminding your Directors to remind you to do this, as attendance to Portfolio events rely on strong engagement with our socials to get it out there to our students

4. Hilarian

- Subcommittee applications closed last Wednesday being the 23rd of February, 2022
- Applications were deidentified by me then presented to the Hilarian Editors for selection
 - Successful applicants have since been notified and added to the



	Hilarian's internal group chats by the
	Hilarian Editors
	 Thank you to Cerys Davies, Ikhwan Fazli and
	Kush Goyal for their strong initiative
	Publication dates for Issue 1 are set for
	Week 5
	 If you or anyone that you know have any
	submission ideas (short articles, art,
	crosswords, etc) that you'd like to contribute,
	please head to our website for the Hilarian
	submission box
	Hilarian Editors to provide an update
	within the meeting
	5. IT
	Our IT Representative has been busy
	updating the AULSS website and sorting out
	all of our internal email needs with
	forwarders – big thank you to Thu Nguyen for
	her efforts
	IT Representative to provide an update
	within the meeting
	g
4. DISCUSSION	1. N/A
POINTS	
5. MOTIONS	1. N/A
J. WOTIONS	1. 19/7
6. ACTION	1. N/A
ITEMS	
7. ANY OTHER	1. N/A
BUSINESS	



8. APPENDIX	Initial Communications Semester 1 Budget.



Appendix 1 - Updated (Insert Portfolio Budget)

INCOME ITEMS				
Item	Price	Quantity	Actual	Notes
N/A				
Total			\$0.00	
EXPENSE ITEMS				
Item	Price	Quantity	Actual	Notes
COMMUNICATIONS				
Canva Pro Subscription	-\$167.88	1	-\$167.88	
Vimeo Plus Subscription	-\$111.10	1	-\$111.10	
Squarespace Pro Subscription (Incl Google)	-\$300.00	1	-\$300.00	
Adobe Pro Subscription	-\$477.25	1	-\$477.25	
HILARIAN				
Stickers			TBA	
Hilarian Issue 1 Printing			TBA	Pending quotes from supplier
Hilarian Issue 2 Printing			TBA	Pending quotes from supplier
Total			-\$1,056.23	



	COMPETITIONS		
DATE	1 March 2022		
REPORT BY	Celena Le		
1. SUMMARY OF REPORT	 Competitions and Registration Publications Round Preparation Volunteers Competitions Information Night Come and Try Event 		
2. UPCOMING EVENTS	 1. Competitions Semester 1 Information Night Date: Wednesday 2 March Time: 6:00pm – 7:00pm Location: Ligertwood 333 Price: Free 		
	 2. Competitions x Careers Come and Try Day Date: Saturday 5 March Time: 12:00pm-4:00pm Location: Ligertwood Price: Free 3. Competition Round Dates See below for times, dates and locations. 		



3. ACTIVITIES OF PORTFOLIO

6. Competitions and Registration

- The competitions that we will be holding in Semester 1 are as follows:
 - Client Interview (Isabella and Grace)
 - Open Moot & Novice Moot (Nicholas and Patricia)
 - Negotiations (Zeyang and Kurt)
 - Witness Examination (Jess and Emma)
- These rounds will commence either in Week
 3 or in Week 4. The rounds commence at
 6:00pm and finish around 9:00pm. These are
 the days the rounds fall on:
 - o Tuesday: Negotiations
 - Wednesday: Open and Novice Moot
 - Thursday: Client Interview and Witness Examination
- Registration for competing in semester one competitions opened at 7:00pm on Wednesday 2 March and closes at 5:00pm on Monday 7 March.
- Registration for volunteering in semester one competitions opened at 7:00pm on Wednesday 2 March and closes at 5:00pm on Monday 7 March
- Registration for the Come and Try Day opened at 7:00pm on Wednesday 2 March and closes at 5:00pm on Friday 4 March.

7. Publications:

- AULSS 2022 Scoring Guide
 - The Competitions Portfolio has been hard at work to create a scoring guide for all of our Semester 1 Competitions. This will ensure that that scoring is more consistent and



aid judges in giving more accurate scoring. In acknowledging the way that we assess who progresses forward in our Competitions, this will ensure that the best teams are identified more accurately.

- I would like to thank my team for their hard work in creating the contents that are in this guide.
- The scoring guide is currently ready for release and publication.
- AULSS 2022 Competitions Handbook
 - The Competitions Handbook has not been updated since 2020. Our aim this year is to release a more extensive handbook including past winner advice and testimonials. As well as a new look and a section which details Mergers & Acquisitions and Volunteering.
 - I would like to thank the grand finalists in our 2021 Competitions for their feedback and testimonials.
 - We hope to collaborate with PACs on the Mooting section of the handbook.
 - The Competitions Handbook is not yet ready for release pending collaboration with PACs.

8. Round Preparation

- The Competitions Portfolio has been hard at work over the holidays to ensure that we are prepared for our rounds.
- Our preparation has included:



- Writing two problem questions so that we can access the ALSA Problem Bank
- Contacting judges for every round
- Revising and updating the 2021 rules, judge's information and scoring sheets
- Choosing problem questions for all of our rounds – Some of my team has elected to write the Grand Final question
- I would like to thank my team for all the hard work that they have already put in and for all the work that they have coming.

9. Volunteering

- I would ask that the Committee please assist with volunteering for our Witness Examination and Client Interviewing Competitions on Thursday nights.
- At the time of presenting this report the registrations for volunteers would have elapsed, however I encourage any committee member who would be keen to give it a shot to either email or message me. We always need reserves.

10. Competitions Information Night

 At the time of writing this report this event has not occurred. Reflections from this event will be included in the following report.

11. Competitions Come and Try Day

 At the time of writing this report this event has not occurred. Reflections from this event will be included in the following report.



4. DISCUSSION POINTS	1. N/A
5. MOTIONS	1. N/A
6. ACTION ITEMS	1. N/A
7. ANY OTHER BUSINESS	1. N/A
8. APPENDIX	Updated Competitions Budget.

Appendix 1 – Updated Competitions Budget

Expense Items				
Item	tem Projected Actual Notes			
			Based on 2021 estimations and	
Trophy engraving	\$150	ТВС	2018 estimations.	
ALSA Registration	\$100	ТВС	\$20 per competition	
Printing Costs	\$100	ТВС	Based on 2021 estimations	
Grand Final Catering	\$200	ТВС	Based on 2021 costs	
Total	\$550	ТВС		



EDUCATION			
DATE	1 March 2022		
REPORT BY	Bryan Lau		
1. SUMMARY OF REPORT	1. See below		
2. UPCOMING EVENTS	 First Year Elections Applications Open: Monday, 7 March Applications Close: Monday, 14 March Voting Days: Tuesday – Thursday, 22-24 March First Year Drinks Night Date: Friday, 11 March Time: 7.30pm – Late Location: Atlantis Bar and Lounge At the time of writing, 142 tickets of the 150 have been booked. 		
	 3. Mature Aged Students Welcome Evening Date: TBC Time: TBC Location: TBC 4. First Year QnA + Study Tips Date: Wednesday, 23 March Time: 6 pm Location: TBC 		
	5. Problem and Short Answer Question 101Date: 30 March		



Time: 12pmLocation: TBC

6. Legal Research and Referencing 101

• Date: Wednesday, 6 April

Time: 12pmLocation: TBC

7. Exam Prep 101

• Date: Wednesday, 18 May

Time: 12pmLocation: TBC

8. Headstart Seminar (Careers x Education)

Date: Thursday, 19 May

Time: 12pmLocation: TBC

9. First Year Mentorship Program Get Together

• Date: TBC (Probably first week of holidays)

Time: TBCLocation: TBC

10. Legal Video Series

• Henry and Felix are in charge of this series

Collaboration with Paula the Law Librarian

11. Advocacy Skills Series (Education x Competitions)

- Celena and Bryan are in charge.
 (Collaboration between the two portfolios)
- Filming and editing will take place in Semester 1.
- Video series will be released in Semester 2.



3. ACTIVITIES OF PORTFOLIO

12.O'Week Welcome Lecture

- Chelsea, Bella and I gave a short presentation about the AULSS to the first years in the Welcome Lecture.
 - Subpoint one.
- About 130 students were present that day.
- We had a meet and greet afterwards with the first years.
- My team and I were very impressed with this batch of first years and they were very keen and enthusiastic to start the year and get involved.
- We also gave away the first-year guides to the first years.
- Thank you to the executive members and my team for helping out with the meet and great.

13. AULSS First Year Mentorship Program

- I would like to thank those of you who applied as a Mentor.
- At the time of writing this report, we have 51 Mentors and 106 Mentees signed up to the event, which is a slightly higher than last year's applications!
- Applications nearly reached capacity within 24 hours after I opened applications.
- I closed the Mentee applications on Monday 28 February.
- All new applicants will be put on the waitlist until we have capacity to take on more Mentees.
- Therefore, I highly encourage all of you (third years and above) to sign up for this program as a Mentor as we want to give as many first years the opportunity to be a part of this program as possible.



4. DISCUSSION POINTS	1. N/A
5. MOTIONS	1. N/A
6. ACTION ITEMS	1. N/A
7. ANY OTHER BUSINESS	1. N/A
8. APPENDIX	Updated (Insert Portfolio) Budget.Any other Appendix Item

Appendix 1 – Education Budget



			Educati	ion Se	mest	er 1 Budget		
Expense Items								
Item	Price		Quantity		Projected Tota		Actual Total	Notes
First Year Guide (Printing)	\$	5.60		175	\$	1,078.00	\$1,078.00	Bowden Printing
								\$7.50 per drink.
First Year Drinks Night	\$	7.50		100	-		\$ 750.00	100 free drink cards
Mature Age Students Welcome	ТВС		ТВС		TBC		TBC	Still in the planning phase
First Year QnA + Study Tips	-		-		\$	75.00	-	Light Refreshments - Biscuits & Cookies
Problem and Short Answer Question 101	-		-		\$	75.00	-	Light Refreshments - Biscuits & Cookies
Legal Research and Referencing 101	-		-		\$	75.00	-	Light Refreshments - Biscuits & Cookies
Exam Prep 101	-		-		\$	75.00	-	Light Refreshments - Biscuits & Cookies
Headstart Seminar	-		-		\$	75.00	-	Light Refreshments - Biscuits & Cookies
Total	-		-		\$	1,453.00	\$1,828.00	-
Net Position					\$	1,453.00		Loss



SOCIAL JUSTICE & EQUITY						
DATE	07 March 2022 (28/02/2022)					
REPORT BY	Zachary Carter					
1. SUMMARY OF REPORT	 OUTLAWS Seminar 1 Article 1 Ladies Night Aboriginal Law Seminar Walk for Justice AULSS Sports Semester 2 					
2. UPCOMING EVENTS	 1. Social Justice Seminar Date: Tuesday 15 March Time: 6pm – 7pm Location: Moot Court Price: Free 2. Ladies Night Date: Saturday 7 May (previously Friday 13 May) Time: 7:30 Location: Golden Boy Price: 50 3. Aboriginal Law Seminar Date: Tuesday 17th May Time: 6:00-7:30pm. Location: Law School Price: Free 					



3. ACTIVITIES OF PORTFOLIO

1. OUTLAWS

- In 2022, the Social Justice Portfolio is rebranding and expanding the AULSS' OUTLAWS program.
- OUTLAWS is an initiative ran by the Social Justice & Equity Portfolio, seeking to provide queer and ally law students with support and a safe space to engage with LGBTQI+ issues.
- In previous years, the program has been unsuccessful due to lack of direction and initiative.
- This year our Social Justice Representative 'Magenta', will be taking the leading role.
- The portfolio is creating a new Facebook page and soon to be organising the first meeting.
- It is the joint vision of myself and Magenta to integrate LGBTQ+ issues more firmly within the Portfolio and to give more attention to OUTLAWS.

2. Seminar 1

- Tentative seminar on 15 March.
- Due to internal issues with the guest organisation, event is unlikely to continue. The Portfolio is hoping to hold the seminar at a later date or to organise a different seminar on the same date.

3. Article 1

 On 1 April, the Social Justice & Equity Portfolio will publish the first of a string of articles.



- The Portfolio's articles are topical to an issue of social injustice and advocate for change.
- The first article will be written by Social Justice Representative 'Paige'.
- The Portfolio is looking better ways to a new initiative to provide more recognition to the articles.

4. Ladies Night

- On Saturday 7th May, the Portfolio is running a Ladies Night Fundraiser. All proceeds will be donated to the Women's Legal Service (SA), a service which seeks to provide women and their families in vulnerable situations with access to justice.
- The event will be held at Golden Boy in the underground cellar bar, food included.
- Ticket price: \$50.
- The table who raises the most between them, will win a 'dessert date' with the waiter.

5. Aboriginal Law Seminar

- On Tuesday 17th May, the Portfolio is running a seminar on Aboriginal Law.
- It is the first of two seminars ran by the Portfolio focussing on Aboriginal and Torres Strait Islander affairs.
- The seminar will educate students on cultural lawyering and how to better understand Aboriginal perspective.

6. Walk for Justice



	 Walk for Justice is a fundraiser for JusticeNet SA. The event is run by different firms and legal institutions, who raise money by walking around Adelaide. Adelaide Law School will participate in the walk and donate the money raised via a fundraiser. 7. AULSS Sports The Portfolio is holding AULSS' Sports again in 2022. Semester 1: TBD. Due to miscommunication from Stepney, we have missed registration for first semester. The Portfolio is persistent in providing sport for the first semester and is looking for a suitable venue. Semester 2: Located at Stepney Stadium, we are offering Indoor Soccer, Netball and Dodgeball. Registration will be around week 13. Students will be required to pay subs. In previous years the AULSS has covered the cost of registration. The Executive will discuss the issue of registration fee
4. DISCUSSION POINTS	1. N/A
5. MOTIONS	1. N/A
6. ACTION ITEMS	1. N/A



7. ANY OTHER BUSINESS	1. N/A
8. APPENDIX	Updated (Insert Portfolio) Budget.Any other Appendix Item

Appendix 1 – Updated (Insert Portfolio Budget)

N/A

Appendix 2 - Any other Appendix Item

N/A