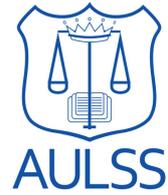


Adelaide University Law Students' Society Inc. Minutes: Committee Meeting



Date: 16 October 2017

Meeting Opened: 6:13pm

Meeting Closed: 7:45pm

Location: Room 113, Ligertwood Building, University of Adelaide SA 5005

Meeting called by: James D'Alessandro	Minutes taken by: Henry Materne-Smith
Present (18): Belal Salih, Nick Michalakas, Ben Hutchins (departed 7:14pm), Sam Beer, Jae Lee, Andre Bremmer, Ron Beevor, Lucy Lokan, Edward Fortunatow (departed 7:20pm), Elise Gruttner, Georgie Morphett, Louis Guglietti, Lidia Ursache, Alison Jones, James D'Alessandro, Henry Materne-Smith, Jake Kriticos, Jemma Potezny (entered at 6:30pm, departed 7:20pm)	
Apologies (13): Diandra Ciacciarelli, James Lontos, Declan Reidy, Angas van Balen, Holly Carter, Elliott Sarre, Paula Papastamatis, Eman Elhelw, Sophia Laparidis, Holly Carter, Arvin Nitchingham, Airlie Waterman, Esther Phipps	
Not present without notice (5): Chol Pager, Alison Gunning, Grace Denney, Rebecca Mahony, Ailie Shaw	

Item: Chairperson

In accordance with clause 25 of the Constitution, the President acted as Chairperson.

Item: Quorum

In accordance with clause 23 of the Constitution, there being at least 4 members of the current Executive in attendance (James D'Alessandro, Henry Materne-Smith, Alison Jones and Jake Kriticos), quorum was present at the time the meeting opened.

Item: Acknowledgement of Country

Presented by James D'Alessandro

Discussion The Adelaide University Law Students' Society (AULSS) would like to acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

Item: Minutes of the Committee Meeting held on 25 September 2017

Presented by	James D'Alessandro
Discussion	The minutes were confirmed unanimously by the Committee as true and accurate.
Moved by	Henry Materne-Smith
Carried by	Lucy Lokan

Item: Issues arising from the Committee Meeting held on 25 September 2017

Presented by	James D'Alessandro
Discussion	No issues were raised in relation to the previous Committee Meeting.
Moved by	Henry Materne-Smith
Carried by	Alison Jones

Executive Reports

Item: President's Report	
Presented by	James D'Alessandro
Discussion	<p>Deferred to written report with the following additions.</p> <p><u>Constitutional changes</u></p> <ul style="list-style-type: none"> • James discussed progress on constitutional amendments • Georgie mentioned we will aim to distribute an amended version to the Committee on Wednesday, giving the Committee some time to view it and raise major concerns before we distribute publicly on Thursday • Lidia asked whether banning tickets would be raised again at the AGM. James, Henry and Georgie explained that it was not the plan to raise it, in light of the recent vote (at the last AGM) which failed, as well as the absence of any significant new information that might change a vote on tickets. <p><u>Mediation competition</u></p> <ul style="list-style-type: none"> • Good relationship with the Resolution Institute has been established. We should be able to explore further sponsorship opportunities with them. • Successful weekend overall • India Short won a \$500 prize <p><u>AULSS Handover Dinner</u></p> <ul style="list-style-type: none"> • Venue: Tony Tomatoes was discussed; general agreement • We will book the venue regardless of whether it is BYO • Date: 24 November was discussed and settled on • Alison Jones will organise attendees from the 2018 Committee <p><u>Transactions</u></p> <ul style="list-style-type: none"> • The transactions included in the reports were presented and the Committee was given some time to review them • Henry asked about the remainder of the Law Dinner money from Eventbrite – Alison explained that the balance would come through by 18 October • No concerns were raised <p><u>New website</u></p> <ul style="list-style-type: none"> • James showed everyone the draft new website images • Lidia asked about the use of banner ads on the home page, but Lucy explained that our publicity will just be in the form of announcements in the announcements section • Henry thanked Lucy for her hard work on this, which the Committee echoed • Lucy reported that the website should be live before Christmas! <p><u>Post-Evidence exam drinks tradition</u></p> <ul style="list-style-type: none"> • James explained that there was a tradition that during the afternoon after the evidence exam, there is an open invite for

	<p>those law students to go out for a drink and the AULSS has traditionally provided some money as a form of “have a drink on the AULSS before you graduate” event.</p> <ul style="list-style-type: none"> • The merits of continuing this tradition were discussed • Henry argued that the money should go towards food rather than alcohol, as food would be more inclusive (not everybody drinks) • General debate occurred as to a split between drinks and food; Lucy Lokan questioned whether \$500 was sufficient for an afternoon-long event. • James: \$750 might be a good compromise between \$500 and \$1000 • The Committee generally did not think that the tab should be spent on spirits • Jemma Potezny noted that people have their own money and would not depend on the AULSS providing funds • The matter was a put to a vote
Conclusions	<ol style="list-style-type: none"> 1. Those working on the constitutional reforms would aim to distribute an amended copy by Wednesday. 2. The AULSS Handover Dinner shall occur on 24 November at Tony Tomatoes 3. The AULSS will provide \$750 for the post-evidence exam open-invite gathering
Votes	<p><u>VOTE</u></p> <p>That the AULSS should provide \$750 for a bar tab (excluding spirits,) at a venue TBC, for the purposes of the open-invite post-evidence exam gathering of final year students.</p> <p>Moved: James D’Alessandro Seconded: Alison Jones Vote:</p> <ul style="list-style-type: none"> • 9 yes • 8 abstained (Evidence students: James D’Alessandro, Georgie Morphett, Elise Gruttner, Edward Fortunatow, Lucy Lokan, Jemma Potezny, Ben Hutchins, Jake Kriticos) • 1 no (Henry Materne-Smith) <p><u>Motion passed.</u></p>
Action items	<ol style="list-style-type: none"> 1. To continue/finalise the constitutional changes – James to do 2. To organise Handover Dinner – James to do, Alison to assist
Moved by	Ben Hutchins
Carried by	Belal Salih

Item: Vice President's Report	
Presented by	Henry Materne-Smith
Discussion	<p>Deferred to written report with the following additions.</p> <p><u>Financial statements</u></p> <ul style="list-style-type: none"> Henry went over the attached financial statements, explaining the periods they related to and what they showed about AULSS financial performance/financial position in comparison to 2016. Noted that the AULSS' financial year (FY) ends on 30 June. Can change FY through the constitution (according to the <i>Associations Incorporation Act 1985</i> (SA) ("The Act"), but the Society hasn't. Therefore our accounts for the FY include the second half of the previous Committee's transactions and the first half of this Committee's transactions. HMS has created a profit-loss statement from 1 Dec 2016 (i.e. when this Committee took office), as well as the whole FY. Henry explained 5 factors that influenced why the FY17 profit is approximately \$21,000 less than FY16: increased Law Ball costs; increased ALSA costs; decreased sponsorship during that period; donations to the Walk for Justice; increased Hilarian printing costs. Henry also noted that as a NFP we should not aspire to maintain high or growing profits. Alison/James D'Alessandro raised the point that the Law Ball tickets generated a higher profit than expected in FY16, which played into why the FY16 profit is higher. Lucy Lokan mentioned that the website was a big spend too (\$2k so far, another \$2k to go). Henry explained that the profit/loss currently discussed (FY 17) did not include website costs because they were not incurred until post-30 June. Henry noted a historical issue in the earlier part of the year of not tracking what each EFTPOS transaction was, which led to some issues apportioning sales revenue to precise line items (hence the large figure for "Sales" in the income statements). Henry also reiterated a call for strategic and responsible management of the funds, as opposed to calls for greater spending in previous meetings: while we have ~\$100k in the bank, we have to consider our scale of a Committee of 30+ people working for thousands of law students, with an annual revenue of ~\$180k. Some small changes and decreased sponsorship could easily reduce our bank balance. So we should have money from the bank, but it would be a problem if we were deriving excess profits (which we are not). James D'Alessandro also noted that several large expenses are really investments: e.g. investing in the website is essentially a capital investment for long term gain; it is necessary given the changing sponsorship climate. Lucy Lokan asked what the "rent" figure was for. Henry explained it was for the O-Week stall, but Jae suggested it be reclassified to avoid confusion. Henry explained that revenue from Law School Local cards is under Sales; the costs would be under a mix of Printing (for the stickers) and general expenses (for the plastic cards).

	<ul style="list-style-type: none"> • Henry explained the presentation of Law School Jumper/apparel income and expenses. • Georgie Morphett questioned what the miscellaneous presidential expenses were. Henry provided a full break down of the items that fell under that line. James D’Alessandro provided further oral commentary. Georgie suggested that we consider whether the people the President meets with should be the ones paying for coffee, not the AULSS. • Edward Fortunatow questioned what Social Justice (Other) was for. Henry explained that it was a mix of two things: first, expenses for the Clositers and Chill event; second, KeepCups. • Lidia asked when we are going to sell KeepCups. James D said that we would do so when they arrived and Henry added that Eman’s expectation was an arrival late this week. • Henry explained the Bank Fees represent mostly merchant fees for Albert, but that James has obtained \$1500 in sponsorship form the CBA which will more than neutralise those fees. • Nick Michalakas asked what we depreciated. Henry explained that the coffee machine had been originally added as an office equipment item (i.e. asset) and the basis for his calculation. <p><u>Walk for Justice (WFJ) donation of >\$2k</u></p> <ul style="list-style-type: none"> • The AULSS donated a significant amount of money to the WFJ, which is a relevant social justice cause and won us the WFJ Shield • Louis suggested that all profits from the first part of the year up until the WFJ 2018 should be paid as a lump sum, rather than as several separate amounts, to make it more transparent • Georgie noted that very little of the money actually came from fundraising by our members. Instead it was just retained earnings/sponsorship, which might be seen as an issue. • Henry agreed with Georgie’s point although noted that it was nonetheless within the objects of the Society in the Constitution to make the payments • Ben Hutchins stated that \$2000 is a lot to give to WFJ; we could have used the money for several other initiatives that more directly benefit our members. • Jae Lee suggested that we might not have enough room in our budget next year for this to occur again. • Lidia noted that the next Committee should brainstorm ways to increase W4J fundraising at a grassroots level
Conclusions	<ol style="list-style-type: none"> 1. The Committee expressed satisfaction with the financial reports. 2. The 2018 Committee should reconsider our WFJ fundraising efforts.
Votes	N/A
Action items	1. Finalise preparation of accounts for the AGM – Henry to do
Moved by	Alison Jones
Carried by	Lidia Ursache

Item: Careers and Sponsorship Report	
Presented by	Ben Hutchins
Discussion	<p>Deferred to written report with the following additions.</p> <p><u>Next Steps Seminar</u></p> <ul style="list-style-type: none"> • Women in the Law: 30-40 attendees, very well received <p><u>New Careers Fair</u></p> <ul style="list-style-type: none"> • Not worth fighting over the name to make it “Adelaide Law Fair” or similar, so settled on “South Australian Triversity Law Fair” • Sponsorship opportunities have been retained in the form of ancillary activities (e.g. seminars etc.) • Venue: Convention Centre – not ideal, but new tram will be in place and next C&S team will have to advertise heavily. James D noted that the tram will be very valuable in getting our members along. • Commitment: we can ratify for just one year, but that might mean the revenue split is only held for one year. So, if the revenue split proves favourable for us, might lose it next time. • Ben viewed the one year term as being preferable all the same • AAGE has proven ‘coy’ about finances, but more information should be provided to us soon. They are a reputable organisation that has provided similar events here and interstate for some time. • We are not committed to any expenses. Georgie asked about liability and Ben further explained that we cannot be made liable for any losses – it all falls on AAGE. • James D noted that the overall deal is a favourable deal and a good improvement on the apparent trajectory 6 months ago • Jake stated that the deal is stupid but the best we will get • Proceeding with the deal was put to a vote.
Conclusions	1. Work on the new Careers Fair will proceed.
Votes	<p><u>VOTE</u></p> <p>That the AULSS supports entry into necessary contracts for the new Careers Fair that reflect the following terms:</p> <ul style="list-style-type: none"> • That the new Careers Fair shall be called the “South Australian Triversity Law Fair” • That it shall be held at the Convention Centre • That the AULSS will retain the right to host ancillary careers-related events and generate sponsorship from them • That no such ancillary events shall be held at the new Careers Fair • That the first 30% of the surplus (if any) from the new Careers Fair shall be split between the three participating universities, and the remaining 70% of the surplus (if any) will be split based on actual attendance from each university • That the AULSS retains the right to publish an independent Careers Guide as before <p>Moved: Nick Michalakas Seconded: Lidia Ursache</p>

	<p>Vote:</p> <ul style="list-style-type: none"> • 17 yes • 1 abstain (Jae) • 0 no <p><u>Motion passed</u></p>
Action items	C&S will communicate their authority to enter and proceed with the organisation
Moved by	James D'Alessandro
Carried by	Lucy Lokan

Item: Education Report	
Presented by	Belal Salih
Discussion	<p>Deferred to written report with the following additions.</p> <p><u>Bake Sale funds – how much to donate?</u></p> <ul style="list-style-type: none"> • James: Therapy Dogs Inc is not a very law-specific thing to make donations to, would prefer to just donate actual proceeds of \$115 rather than adding any further AULSS funds to that. • Belal, Henry and Ben all agreed with James' view • Georgie asked if there was any agreement with Therapy Dogs as to the size of the donation. Belal explained that there was nothing formal, but it seems there was an unspoken understanding that we would send a donation of some amount <p><u>Survive Exams Arvo Tea</u></p> <ul style="list-style-type: none"> • Proposed date and time takes into account how many people have been observed in Law School at different times and the portfolio's availability
Conclusions	1. The Therapy Dogs donation to be restricted to funds actually raised through the Bake Sale
Votes	N/A
Action items	N/A
Moved by	Henry Materne-Smith
Carried by	Ron Beevor

Item: Social Justice Report (PROJECTED ON SCREEN)	
Presented by	Henry Materne-Smith
Discussion	<p>Georgie Morphett noted that the written report distributed to the Committee was in fact the previous meeting’s written report. Henry put the current report on the projector for the Committee to view during the meeting and read through it verbatim as follows:</p> <p><u>1. Lex Salus Collaborations</u> We had the Carnival Day this week + Bake Sale. The AULSS provided the funds to Lex Salus to enable them to provide the mini golf. Unfortunately, the event was marred by poor weather and struggled with attendance due to this. I definitely encourage the AULSS to continue to support this initiative if Lex Salus holds it again next year. The only downfall to the event was the weather and beyond either party’s control. The event has the potential to be a great event in future, and it’s great to support them wherever we can. There’s also been an expansion of the Pillar of Positivity, targeting ‘turning a negative comment into a positive one.’ Be sure to check it out!</p> <p><u>2. Bake Sale for Therapy Puppies</u> Thank you so much to Georgie, James (Presidente), and Elliott for their time baking/helping run the bake sale stall last week. We managed to raise \$112.05 for the Puppies that we had visit Thursday which considering the poor weather and the lack of baked goods was a relief! Considering how large this committee is, it was quite disheartening to see only one people offer their baking skills and only one selling for the bake sale besides myself. It means that what could essentially be pulled off by a number of people seamlessly, became much more of a burden on the very few people that offered to help. I understand everyone is busy with assessments and their own life, but so am I, so is Georgia and so is Elliott, and I don’t think leaving the task of baking 50+ baked goods to one person is fair. I also understand everyone has their own portfolios to worry about, but your responsibility to this committee doesn’t end there. So please, please, support one another’s initiatives.</p> <p><u>3. The KeepCups</u> Coming!! In!! This!! Week!! They’re expected to arrive by Friday. I suggest we begin hyping them up from this week in order to build traction for them. They’ll be selling for \$12.00 for the small size, and \$15.00 for the large. Fab!</p> <p><u>KeepCup discussion (outside projected report)</u></p> <ul style="list-style-type: none"> • Henry: in light of the financial reports that everyone has now seen, is it worth revisiting the KeepCup subsidy vote • Elise: the KeepCups are a good initiative, so we should subsidise as previously agreed • Alison J: we have to consider what Law Students would pay – they may not pay more than the planned price (i.e. the price that includes the subsidy) • James D: we should pay the subsidy

	<ul style="list-style-type: none"> • Jake K: agreed with Henry that we should make people pay what they are willing to pay without a subsidy • Georgie: despite voting in favour of the subsidy, I do not believe we should in fact expose the AULSS to that loss • In the absence of any real change in opinions (except Georgie, who regretted voting yes but who had previously raised all the same arguments against the subsidy anyway), and in light of the strength of the previous vote notwithstanding Georgie's change in opinion, the subsidy vote was not revisited.
Conclusions	1. KeepCups subsidy not being revisited
Votes	N/A
Action items	<ol style="list-style-type: none"> 1. Need to arrange sale of KeepCups – Eman to organise 2. Need to make relevant donations – Henry/Eman/James to organise
Moved by	No report
Carried by	No report

Item: Activities Report (DISTRIBUTED SEPARATELY BY ALISON J)	
Presented by	Alison Jones
Discussion	<p>Deferred to written report with the following additions.</p> <p><u>Law Dinner venue feedback</u></p> <ul style="list-style-type: none"> • James D: the venue was excellent • We contracted for 150 people as minimum spend but we did not hit that target. However, The Ellington did not charge us more. • Georgie: the food was better last year • James D: the food (steak) was excellent this year • Photographer, DJ, food etc. were all relatively cheap this year • A small loss of \$110 – not bad given the failure to meet our target of attendees • Timing of the event was good (in terms of where it falls in the semester), but Alison suggested the organisation should start earlier. • It works well having the Law Dinner around Week 10ish and the Closing Party after exams. <p><u>Closing Party</u></p> <ul style="list-style-type: none"> • Tickets: is \$12 a good price? Belal, James, Nick: yes. General agreement. • Nick: can we advertise the booking fee in our pricing so people aren't surprised? → Alison: yes • Event going to be put online soon
Conclusions	1. Closing Party tickets to be \$12
Votes	N/A
Action items	N/A
Moved by	Nick Michalakas
Carried by	Georgie Morphet

Item: Competitions Report (NO REPORT SUBMITTED)	
Presented by	No report
Discussion	<p>Sam Beer and Ron Beevor provided an oral update to the Committee.</p> <p><u>Grand Finals</u> Ron noted that there were 2 grand finals recently. The Committee congratulated Sam Beer on his success in the Novice Moot.</p> <p><u>Mediation competition</u> The AULSS has now developed a relationship with approx. 15 new judges</p> <p>The competitions portfolio is now all done for the year.</p>
Conclusions	N/A
Votes	N/A
Action items	N/A
Moved by	No report
Carried by	No report

Other Business

Item: Hilarian (Oral Report)	
Presented by	Andre Bremmer
Discussion	<p><u>Number of magazines</u></p> <ul style="list-style-type: none"> • Third edition out now • James/Henry/Georgie: we need “quarterly” Hilarian reports • Andre: Can do it, but won’t be until December, which may be too late • Henry noted that it costs \$1200 to do a print run and if people are not present then the hardcopies will not actually be taken from Law School (i.e. too late now)
Conclusions	A further magazine will not be prepared.
Votes	N/A
Action items	N/A

Item: IT Officer (Oral Report)	
Presented by	Nick Michalakas
Discussion	<p><u>Hacking</u> Someone in Serbia tried to hack us again. No threat.</p> <p><u>Current website</u></p> <ul style="list-style-type: none"> • Job post was put up recently • Fixed pixilation on the banner <p><u>New website</u></p> <ul style="list-style-type: none"> • Excited for its introduction
Conclusions	N/A
Votes	N/A
Action items	N/A

Item: Mature Age Officer (Oral Report)	
Presented by	Lidia Ursache
Discussion	<p><u>Mature Age Student Dinner</u></p> <ul style="list-style-type: none"> • Planning stage • Date: thinking after exams • Further details TBC <p><u>Mature Age Student Group (Facebook)</u></p> <ul style="list-style-type: none"> • Lidia has continued the policy of allowing people to add themselves to the Facebook group, but noted there is no easy way to check they are in fact mature age UoA students • Someone was recently added who turned out to be not a mature age student, played a prank about mature age students being old • Action taken: offenders removed from the group, comments deleted promptly • James D: this was probably just an outlier, some random people thought it was just funny
Conclusions	N/A
Votes	N/A
Action items	<ol style="list-style-type: none"> 1. Change the approval settings on the Facebook group so that only admins can approve new members 2. Organise the final mature age dinner

Announcements:

- No more Committee meetings for 2017
- AGM next Thursday – Committee should attend if possible
- Be ready for Constitutional amendments being received on Wednesday

Meeting closed at: 7:45pm

Signed by the member who presided at this meeting pursuant to s 51(1)(b)(ii) of the *Associations Incorporation Act 1985 (SA)*:

Name: _____

Position: _____

Signature: _____

Date: _____