

Adelaide University Law Students' Society Inc.

Minutes: Committee Meeting



Date: 4 June 2018

Meeting Opened: 6:08pm ACST

Meeting Closed: 7:17pm ACST

Location: Lecture Theatre 231, Ligertwood Building, University of Adelaide SA 5005

Meeting called by: Henry Materne-Smith	Minutes taken by: Henry Materne-Smith
Present (30): Alison Jones (President), Henry Materne-Smith, Azaara Perakath, Sam Leeson, Soraya Pradhan, Sophia Laparidis, India Short, James Williams, Mitchell Brunker, Tim Porter, Gaida Merei, Elliette Kirkbride, Hugo Chapman, Jack Eccleston, Erin Mack, Georgia Penglis, Cloe Jolly, Nicholas Garbas, Elliott Sarre, Claudia Boccaccio, Peter Tantalos, James Lontos, Jasmin Teurlings, Eloise Dibden, Annabel Bramley, Belal Salih, Lucy Burnett, Liv Jay, Ali Gunning, Daniel Bartlett	
Valid apologies (1): Jasmyn Tran	
Invalid apologies (3): Tyson Leung, Chelsea Chieng, Louis Guglietti	
Not present without notice (1): Emma Stone	

Notice

In accordance with clause 29 of the Constitution, notice of this meeting was circulated on 27 May 2018 before the Committee Meeting, following consultation with the President. An agenda and related documents for this Committee Meeting were circulated on 2 June 2018.

Quorum

In accordance with clause 21(1) of the Constitution, there being at least half of the current Committee plus one in attendance (including at least two members of the Executive), quorum was present at the time the meeting opened.

Chairperson

In accordance with clause 23(1) of the Constitution, the President acted as Chairperson.

Executive reports

The Executive provided reports under clause 31 of the Constitution.

Agenda Items

Item: Statement of Acknowledgement of Country	
Presented by	Alison Jones
Discussion	The Adelaide University Law Students' Society (AULSS) would like to acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

Item: Minutes and issues from the Committee Meeting on 21 May 2018	
Presented by	Henry Materne-Smith
Discussion	No issues were raised in relation to the minutes of the Committee Meeting held on 21 May 2018. The Committee accepted the minutes as true and accurate.
Moved by	Nick
Carried by	Tim

Agenda Items – Executive Reports

Item: President	
Presented by	Alison Jones
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>Law Ball:</u></p> <ul style="list-style-type: none"> Alison led a round of applause for the Activities Portfolio following an excellent Law Ball <p><u>Review of the Law School:</u></p> <ul style="list-style-type: none"> Alison: Melissa De Zwart recently sent around an email to all students regarding the upcoming Law School review. It might be worth making submissions about the exam viewing policy, since it is a very strict process and often you end up outside the re-mark period. Gaida: I don't think they would change the policy India: I mentioned it to Associate Professor Matthew Stubs and received a long response explaining why the policy is the way it is and why it's one of the best policies in Australia Tim: the AULSS could make a status about submissions? Alison: there is a survey going out this week, probably Wednesday, so we could also mention that students can make submissions to the Law School review. Tim: students could make submissions about Law Library hours. <p><u>Open Day:</u></p> <ul style="list-style-type: none"> Alison: This is occurring on 12 August 2018. Did anyone get involved last year? [No response] The AULSS gives a lecture to the new students. We will have about half an hour. Jessica Viven-Wilksch has had the idea that we do a mock moot. We could make it a fun topic, similar to debate, since new students might not understand the activity if it were done seriously. <p><u>Newsletter:</u></p> <ul style="list-style-type: none"> Alison: was there too much content in the last newsletter? There was a lot in there, but a lot happened. [General agreement that the newsletter was good] <p><u>Clerkship Scheme:</u></p> <ul style="list-style-type: none"> We have discussed the next steps with the other universities and we will be taking the lead with marketing the clerkship scheme. <p><u>ALSA July Conference:</u></p> <ul style="list-style-type: none"> Alison thanked Mitch and Sam with organising the teams. Alison: Sophia and I are attending as Councillors. If anyone has any points that they want raised, please let us know. We already know about competitions rules, which we can bring up.

	<ul style="list-style-type: none"> • India: would it be worth talking about the dates for future July Conferences? – Alison: the next conference is already planned, but we could bring it up regarding the 2020 conference. It is difficult because the other universities finish their semester before us. <p><u>Congratulations:</u></p> <ul style="list-style-type: none"> • Alison congratulated India and Jack for winning the IHL moot on Friday • Alison congratulated Liv for winning the Open Moot • Alison congratulated James Williams for winning the Witness Examination competition <p><u>Office tidiness:</u></p> <ul style="list-style-type: none"> • Alison asked that everyone please clean up after themselves in the office. If it is messy, it reflects poorly on us. • Ali Gunning: I have heard about some people who said they did not feel comfortable coming into the office. We should be more conscious of ensuring that the open office policy actually works. • Alison: that’s a good point, it is good to review whether the policy is working from time to time. • Tim: let’s not forget that not all the mess is from AULSS Committee. Other students come in to heat up food, for example. • Alison: Regardless of whose mess it is, it's the Committee's job to maintain tidiness. • Soraya: Thank you to Jasmyan Tran who recently cleaned up some disgusting broccoli. <p><u>Transactions:</u></p> <ul style="list-style-type: none"> • Alison and Henry went through the list of transactions included in the version of the meeting reports provided to Committee Members. • Alison explained that the \$10 deposit in our account from Joe Hewitt was made in error, due to the link between Alison’s phone number and the AULSS account, and the money was consequently reimbursed. • Henry asked if there were any other questions? [Everyone: no]
Conclusions	As above.
Votes	N/A
Action items	<ol style="list-style-type: none"> 1. Alison to advertise the possibility of students making submissions to the Law School review panel. 2. Alison to continue with Open Day preparation. 3. Committee members to inform Alison of any points they want discussed at ALSA July Conference. 4. Everyone to try harder to keep the AULSS Office tidy.
Moved by	Nick
Carried by	Sophia

Item: Vice-President	
Presented by	Henry Materne-Smith
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>Finances</u></p> <ul style="list-style-type: none"> Henry explained that he had included two profit/loss statements, one from 1 December 2017 (our Committee only) and one from 1 July 2017 (includes some of last Committee's tenure). The official one presented at the AGM will ultimately be the 1 July – 30 June one because it's our financial year. Since 1 December 2017, we have made an approximately \$15,000 cash loss. Since 1 July 2017, we have made an approximately \$32,000 cash loss. But this is cash. We need to remember that we have approximately \$55,000 coming into our account from Eventbrite this week. So, while the current loss looks bad, it's not actually that bad. <p><u>Apparel:</u></p> <ul style="list-style-type: none"> Henry: we have sold all of the hoodies (115 units), with just a few more to hand out. Our profit from the hoodies has been approximately \$1,500 as stated in the report. Next semester we are looking at producing rugby tops. However, they're much more expensive (approximately \$75 each). Therefore, I suggest that we could charge less for them and make a loss (which balances out our profit from the hoodies). I suggest selling them for \$60. This is approximately a \$15 loss on each rugby top. Last year I think they were sold for \$65. If we sold 100 tops, we would break even. If we sold more than 100 rugby tops, we would make a net loss on apparel overall. What do people think? Alison: we sold a lot more hoodies this year than last year. Henry: yes, but last year we also had more items of clothing on sale at the same time. Sam: how many can we sell and break even? Henry: 100 if we sell them for \$60 – Sam: but more if we sold them for \$65 – Henry: yes, but I'm not sure how many more Henry: are people comfortable with making a loss on the hoodies? Annabel: we could cap the sales to 100. Or we could sell the first 100 at a loss, then once we break even we could increase the price to match the cost and so it stays break even. – Henry: good idea. Alison: why don't we sell them for the same amount as last year? Henry: okay I think we will sell them for the same as last year being \$65 and I will cap sales at that price to the maximum amount that lets us break even, so we don't lose money. Sam: it might be slightly more than 100? – Henry: yes Sophia: so you're subsidising the rugby tops \$1500? – Henry: yes, so we don't lose money overall

	<p><u>Sports:</u></p> <ul style="list-style-type: none"> • Does anyone want to play netball on Monday, Tuesday or Wednesday nights? Our teams lack players! • Alison: Committee cannot play on Monday night due to meetings – Henry: true • Ali Gunning: the Monday team can never play when there is a Committee meeting. • Henry: well, what about for Tuesday or Wednesday nights? • Hugo: we're good, we have the same team that can make it every week. • Henry: are you sure? I would like to have a few spares just in case. • Ali Gunning: ask your friends if they would like to play! • Alison: I wonder if we could do more with the sports teams in terms of showing what they're up to. For example, Instagram posts. • Sophia: we could put Sports stuff in the Hilarian, so we know what the teams are doing • Henry: good idea <p><u>Ice cream:</u></p> <ul style="list-style-type: none"> • Should I follow up regarding the free ice cream cards? [Everyone: yes]
Conclusions	As above.
Votes	N/A
Action items	<ol style="list-style-type: none"> 1. Henry to arrange orders of rugby tops, pricing to be \$65 for the first X units until budget neutrality is reached 2. Henry to arrange some form of sports updates 3. Henry to get the ice cream cards
Moved by	Sophia
Carried by	Jack

Item: Director of Activities	
Presented by	Sophia Laparidis
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>Law Ball:</u></p> <ul style="list-style-type: none"> • Thanks for coming! It was a great success. • Decorations: my personal favourite was the giraffe statue • Sophia thanked Elliott for his great graphic design work • Changes from the 2017 event included: extra security, cloak room, Law Ball awards (7 awards, which may have been too long) – next year maybe it should be three awards. • The AULSS page received a message asking who the band was, so that shows that people liked the band • Apparently the after parties were very busy and successful. • There is a very slim profit at the moment, but the likely outcome is approximately breaking even. One issue was that 3 microphones were stolen, but after charging us Adelaide Oval reviewed security footage and have decided not to charge us. • We also got our \$2,000 animal deposit back, which is great. <p><u>James Lontos on Law Ball recommendations:</u></p> <ul style="list-style-type: none"> • James: The DJ (Alasdair Gordon) was great • James: Awards could be made earlier. By 10pm, people want to be dancing rather than listening to speeches. This year they were at 10pm. We shouldn't make it earlier than 9pm because we have to judge the people's outfits as they come through, etc. for best dressed. But it should be earlier than 10pm. • Alison: one problem with having it before 10pm is there are still ticketing shifts happening. • Annabel: I heard from some people that they felt that it wasn't clear enough what to do if they had dietary requirements • Sophia: it was clear what to do in the Eventbrite emails. But this misses people who bought multiple tickets or people who buy their ticket from someone else, because the message only goes to the actual purchasers. I thought about this, but I don't there is any easy solution. However, they could simply tell the staff at Adelaide Oval. • James: we probably gave out too many awards – Alison: 3 or 4 is probably a good number, in addition to the best dressed awards • James: another suggestion, and this one may be controversial, is should we reduce the Committee-round tickets to one ticket per person instead of two? • Alison: I'm against this proposal at the moment. Would the Committee have access to the first round as well? If not, then the Committee members' partners who don't do law would be put in the final round and therefore would be worse off. • Ali: having access to that preliminary round of Committee tickets is a nice part of being on the Committee and a reward for helping out on the night

	<ul style="list-style-type: none"> Alison: what if we just increase the first round ticket sales so that more people can get tickets then? We don't have to take those tickets out of the Committee round. <p><u>Pub Crawl T-Shirts:</u></p> <ul style="list-style-type: none"> Annabel: We have a large number of t-shirts left over. Does anyone have ideas? We could donate them? [No ideas were raised]. <p><u>After Exams Party:</u></p> <ul style="list-style-type: none"> A post-exams party is on Friday 29th June <p><u>Other:</u></p> <ul style="list-style-type: none"> Nick: This year, Law Ball conflicted with Ramadan. Is it possible to move the event? Alison: it's very hard to plan the exact date because it depends on there being a bye in the football fixture. Sophia: I recognise that there are a lot of Muslim students who do not drink alcohol and under-18s as well. We have considered an alternative non-drinking ticket like the Medical Students' Society. Unfortunately, it's very difficult because, for example, Law Ball drinks are carried around on plates and it would be very hard to stop under-18s drinking even if they had non-drinking tickets.
Conclusions	As above.
Votes	N/A
Action items	<ol style="list-style-type: none"> Further consideration to be given to having the awards part of Law Ball slightly earlier Fewer awards to be handed out next year Committee round of tickets (2 per person) to remain the same Activities Portfolio to decide on next steps regarding the shirts
Moved by	Soraya
Carried by	Alison

Item: Director of Careers and Sponsorship	
Presented by	Soraya Pradhan
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>Liv Jay on recent seminars:</u></p> <ul style="list-style-type: none"> • There was a seminar on 30 May: Commercial Law, with representatives from JWS, Thompson Geer, Ashurst • Approximately 60-70 attendees – a full house • Catering from East Terrace Continental (e.g. cheese board), which was more cost effective and very yummy • Alison: the cheese was delicious! <p><u>Soraya on the Clerkship Guide:</u></p> <ul style="list-style-type: none"> • This has now been published • Alison: it is excellent <p><u>Soraya on Next Steps seminars:</u></p> <ul style="list-style-type: none"> • I received an email an hour ago from the organisers of the Next Steps events. They have decided that the seminars next semester will be the same as last year. Should we still do a survey to see what students want to do, even though we can't really change what the seminars will be? • Daniel: what's the response rate like? – Soraya: unsure, but we were going to give away some minor prizes like drink cards and KeepCups. • Soraya: It might be good to get the data anyway and seem responsible. We will send out the seminar survey.
Conclusions	As above.
Votes	N/A
Action items	1. Soraya to send out seminars survey this week.
Moved by	Gaida
Carried by	Belal

Item: Director of Education	
Presented by	Azaara Perakath
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>Peter on the Survive Exams Seminar:</u></p> <ul style="list-style-type: none"> • Peter: The Survive Exams seminar was held last Wednesday afternoon. Thank you to James Williams, Danielle, Eloise and Associate Professor Matthew Stubbs for presenting. Thank you also to Azaara for her slides. It turned into more of a Q&A event, as only approximately 20 people attended. Not bad for 4pm on a Wednesday though. • For future events, I'm aware that there was an Indigenous Perspectives task for Foundations of Law students that might have resulted in reduced attendance. We should be more communicative with Azaara about what first years have on. • We did make the PowerPoint slides available afterwards, but the real value was in the discussion. <p><u>Afternoon Tea:</u></p> <ul style="list-style-type: none"> • Azaara: this took place last week. It went well. It's amazing how happy people are when they get free food! • Thanks to Gaida and the Lex Salus team. <p><u>Engagement with mid-year entry students:</u></p> <p>[James Lontos left the meeting at 6:52pm]</p> <ul style="list-style-type: none"> • Is it worth having some sort of event to welcome mid-year students? Paula raised this with me last year. • Ali Gunning: it has been useful but attendance tends to be low • Azaara: maybe focussing on it being a mid-year event isolates such students. We could instead have some other event. <p><u>Next semester:</u></p> <ul style="list-style-type: none"> • The Electives Guide will be prepared next semester • If anyone has any ideas for what the Education portfolio should do next semester, let us know! • Eloise raised the idea of a legal writing pop-up workshop, as this kind of thing does not exist with a focus on law students. • Gaida: that could be good, you could get the Law School to book the interview rooms.
Conclusions	As above.
Votes	N/A
Action items	<ol style="list-style-type: none"> 1. Azaara to further consider mid-year entry event ideas. 2. Azaara/Eloise to further develop pop-up writing workshop idea.
Moved by	Sam
Carried by	Nick

Item: Director of Social Justice	
Presented by	Erin Mack in lieu of Louis Guglietti
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>Next theme: Indigenous People and the Law</u></p> <ul style="list-style-type: none"> • Erin: We are thinking, instead of a social justice breakfast, a night time or evening event? For example, at the Howling Owl, since it does not charge room hire for university societies. • Alison: the breakfast is very early (although I was happy to go) • Henry: to be fair the attendance at the first breakfast was very good. - Alison: attendance does tend to fall over time though. • Erin: I think we will look into doing an evening event <p><u>Asylum-Seeker Language Teaching Classes</u></p> <ul style="list-style-type: none"> • Erin: this is ambitious, but Sydney University does language classes for asylum seekers that are run by law students. Should we do it too? • Soraya: I believe Associate Professor Matthew Stubbs has discussed some form of arrangement with Hope Café that we could ask about. Perhaps we could operate some sort of referral system. <p>[Lucy Burnett left the meeting 6:57pm]</p>
Conclusions	As above.
Votes	N/A
Action items	<ol style="list-style-type: none"> 1. Evening event to be organised by the Social Justice portfolio. 2. Social Justice portfolio to further consider the language teaching proposal and other programs that might already be in place.
Moved by	Jack
Carried by	Elliette

Item: Director of Competitions	
Presented by	Sam Leeson
Discussion	<p>Deferred to written report with the following additions:</p> <ul style="list-style-type: none"> • We have finished competitions for this semester [applause]. • Sam congratulated Liv, Jacqui, Nick, Soraya – the grand finalists in our last competition, the Open Moot. • Rules reform will be occurring over the winter break. • IHL Moot was on Friday 1 June. I wrote my report before seeing it, but congratulations to Jack and India for winning that. <p>Please be aware that we have the following competitions lined up for Semester 2:</p> <ul style="list-style-type: none"> • First Year Moot • Novice Moot • Mergers and Acquisition Moot • Commercial Arbitration Moot
Conclusions	None.
Votes	N/A
Action items	1. Competitions Rules reform.
Moved by	Sophia
Carried by	Azaara

Agenda Items – Other Business

Item: The Hilarian	
Presented by	Ali Gunning, Nick Garbas, Hugo Chapman
Discussion	<p><u>General:</u></p> <ul style="list-style-type: none"> • Nick: first issue has been released. • We are preparing a video from law ball based on some interviews, but it is not ready yet. • Alison: can you please run the final video past me first before posting it? • Next issue will be at the start of semester 2. <p><u>Articles for next Hilarian issue:</u></p> <ul style="list-style-type: none"> • We will have Dale Stephens v Benito Cao on just war theory for Hilarian Discourses • If anyone else has material to contribute, please do. • Sophia: can next issue have a spread of law ball photos? – Nick: yes.
Conclusions	<ul style="list-style-type: none"> • Final Law Ball Hilarian video to be checked by Alison.
Votes	N/A
Action items	As above.

Item: Communications Officer	
Presented by	Claudia Boccaccio
Discussion	<ul style="list-style-type: none"> • I will be away for 5 weeks over mid-year break. Directors will have to delegate to representatives to draft things, as I will not be in close contact. • We should also share the social media calendar with directors while I'm away.
Conclusions	As above.
Votes	N/A
Action items	N/A

Item: IT Officer	
Presented by	Elliott Sarre
Discussion	<ul style="list-style-type: none"> • Everything is going well. • This is my last meeting before going on Exchange. • Alison: we will miss you. We will organise a handover.
Conclusions	N/A
Votes	N/A
Action items	1. IT handover to be organised

Item: Equity and Wellbeing Officer	
Presented by	Eloise Dibden
Discussion	<ul style="list-style-type: none"> • Not much to add, but I am discussing with St Raphael’s about the coffee catch ups. • I have also had an idea: mentoring. I’ve been talking to Lex Salus people about this. I will be liaising with lots of people over the break in order to have a proper plan for semester 2.
Conclusions	As above.
Votes	N/A
Action items	1. Plan to be prepared for semester 2.

Item: Mature Age Student Representative	
Presented by	Daniel Bartlett
Discussion	<ul style="list-style-type: none"> • No real issues to report. • I have been in touch with Claudia about getting some posts out on the Facebook page to see if there are any mature age students out there. • Alison: you could host a post-exams event for mature age students? Or pre-drinks for the AULSS after exams party? • Daniel: I don’t know if many mature age students will come • Sophia: you could host something more lowkey, like go to a cocktail bar or wine bar? We could we send out a targeted email too? • Claudia: the upcoming social media post will explain what the position is about more clearly.
Conclusions	N/A
Votes	N/A
Action items	N/A

Item: Other announcements as may arise	
Presented by	Alison Jones
Discussion	None.
Conclusions	N/A
Votes	N/A
Action items	N/A

Meeting closed at: 7:17 pm ACST

Signed by the member who presided at this meeting pursuant to s 51(1)(b)(ii) of the *Associations Incorporation Act 1985 (SA)*:

Name: _____

Position: _____

Signature: _____

Date: _____