

Adelaide University Law Students' Society Inc.

Minutes: Committee Meeting



Date: 20 August 2018

Meeting Opened: 6:10pm ACST

Meeting Closed: 7:35pm ACST

Location: Lecture Theatre 231, Ligertwood Building, University of Adelaide SA 5005

Meeting called by: Henry Materne-Smith	Minutes taken by: Henry Materne-Smith
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AULSS Committee Members present (25): Alison Jones (President), Henry Materne-Smith [arrived 6:18pm], Azaara Perakath, Sam Leeson, Soraya Pradhan, Sophia Laparidis, India Short [left 7:24pm], James Williams, Mitchell Bruner [arrived 6:43pm], Gaida Merei, Elliette Kirkbride, Hugo Chapman, Georgia Penglis, Cloe Jolly, Jasmin Teurlings, Eloise Dibden, Liv Jay, Chelsea Chieng, Anthony O'Brien, Robert Butler, Nicholas Garbas, Claudia Boccaccio, Peter Tantalos, Jasmyn Tran, James Lontos [left 7:23pm]
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Valid apologies (5): Louis Guglietti, Tyson Leung, Belal Salih, Erin Mack, Ali Gunning

Invalid apologies (4): Annabel Bramley, Lucy Burnett, Jack Eccleston, Tim Porter

Not present without notice (2): Emma Stone, Daniel Bartlett
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Notice

In accordance with clause 29 of the Constitution, notice of this meeting was circulated on 12 August 2018 before the Committee Meeting, following consultation with the President. An agenda and related documents for this Committee Meeting were circulated on 17 August 2018.
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Quorum

In accordance with clause 21(1) of the Constitution, there being at least half of the current Committee plus one in attendance (including at least two members of the Executive), quorum was present at the time the meeting opened.
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Chairperson

In accordance with clause 23(1) of the Constitution, the President acted as Chairperson.
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Executive reports

The Executive provided reports under clause 31 of the Constitution.

Agenda Items

Item: Statement of Acknowledgement of Country	
Presented by	Alison Jones
Discussion	The Adelaide University Law Students' Society (AULSS) would like to acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

Item: Minutes and issues from the Committee Meeting on 23 July 2018	
Presented by	Alison Jones
Discussion	No issues were raised in relation to the minutes of the Committee Meeting held on 23 July 2018. The Committee accepted the minutes as true and accurate.
Moved by	Sophia
Carried by	Nick

Agenda Items – Executive Reports

Item: President	
Presented by	Alison Jones
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>Law Library Update:</u></p> <ul style="list-style-type: none"> Alison explained the latest updates per her written report and asked the Committee what the AULSS should do to progress the law library opening hours issue. Claudia: Are they giving any reasons for why swipe card access will not be allowed? – Alison: When I presented the results, they had a lot to say about the quality of the survey and didn't take the results as seriously as I thought they would. Claudia: Have they ruled out extending the hours? – Alison: Not yet. <p><u>LPEAC Update:</u></p> <ul style="list-style-type: none"> Alison: At the LPEAC meeting last week, we spoke about library hours affecting the quality of the education here, everyone (CJ included) agreed. Otherwise, it seems that they aren't prioritising the Law library. So, from here, do we go to the Vice Chancellor, or go through the Dean? Nick: I suggest contacting either the SRC or AUU – they are heading up issues with funding and have some weight, so it could be a way to go. Claudia: If they're not taking students seriously, go to the Dean and ask her to do it. Alison: I think we could probably show minutes of the LPEAC meeting to library staff to demonstrate that this is an issue being considered. <p><u>Collaborations with other student societies:</u></p> <ul style="list-style-type: none"> Alison asked for ideas about event collaboration, particularly with the business students society. Sophia: We could collaborate on closing party? They used to do a combined one. – Alison: I would be hesitant to do so because they haven't had as much interest in their events, so we may be subsidising theirs. <p><u>Election Rules:</u></p> <ul style="list-style-type: none"> Alison presented the updated ideas in her report regarding the election rules and process. Eloise: I think that's good. Hopefully it will improve participation with the society. Alison: We should also be able to clarify what to do with the new positions. I will have election rules ready for next meeting.

	<p><u>Law Revue:</u></p> <ul style="list-style-type: none"> Alison reported that we have many committee members doing Law Revue this year, so it would be good to have strong committee support there. <p><u>Transactions:</u></p> <ul style="list-style-type: none"> Alison and Henry went through the list of transactions included in the version of the meeting reports provided to Committee Members. Sophia raised the point that there may be a problem with a double payment at Woolworths due to an error by the staff when activating a gift card purchased for Quiz Night. Henry said that he would monitor the bank statements for any anomalies. Henry asked if there were any other questions? [Everyone: no]
Conclusions	As above.
Votes	N/A
Action items	As above.
Moved by	Soraya
Carried by	Liv

Item: Vice-President	
Presented by	Henry Materne-Smith
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>Finances:</u></p> <ul style="list-style-type: none"> Henry explained the profit figures and various financial statements in his report. Henry: Does anyone have any questions? [Everyone: no]. <p><u>Sports:</u></p> <ul style="list-style-type: none"> Henry asked if anyone was interested in running the City-to-Bay race with him and Louis. James Williams expressed interest. <p><u>Professor Jeffrey Goldsworthy</u></p> <ul style="list-style-type: none"> Henry reported his interest in potentially engaging with visiting Professor Jeffrey Goldsworthy. Henry asked whether the Committee could think of any good ways to do this. Various suggestions were raised by the Committee, including: inviting Professor Goldsworthy to Law Dinner; setting up a panel discussion; hosting a morning tea on Level 5 of the Law School; and/or inviting Professor Goldsworthy to contribute a piece to Hilarian Discourses. Henry said that he would reflect on these options.
Conclusions	As above.
Votes	N/A
Action items	As above.
Moved by	Alison
Carried by	Sophia

Item: Director of Activities	
Presented by	Sophia Laparidis
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>Back to school party</u></p> <ul style="list-style-type: none"> Sophia: 386 people clicked going/interested on the Facebook events. All drink cards were handed out by 10:30pm, which is quite early. It is fairly cheap for us to run events like this at Super California. <p><u>Quiz Night</u></p> <ul style="list-style-type: none"> Sophia: 216 tickets were sold. We opened up sales for a bit longer than last year. There was a 5% increase in ticket price and this was because of more subsidised drinks (the price included spirits) and the Quiz Meister fee. Overall it was good, but there was one downside, namely that the audio was not very loud. Alison: Put in handover for next year to have external speakers at the Carrington Function Centre. Sophia: Also, the bar tab didn't run out. All in all, it was a good night. Any other comments? [No other comments were made on Quiz Night] <p><u>Accessibility</u></p> <ul style="list-style-type: none"> Sophia: I have spoken to Eloise about making activities venues more accessible. As a result, we put a notice about accessibility in the newsletter to tell people that we are putting more emphasis on accessibility moving forward. Henry: I think that's really good.
Conclusions	As above.
Votes	N/A
Action items	As above.
Moved by	Gaida
Carried by	Eloise

Item: Director of Careers and Sponsorship	
Presented by	Soraya Pradhan
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>General:</u></p> <ul style="list-style-type: none"> Soraya: A list of events has been attached. The Next Steps events have been unusually popular this year, often fully filling the Moot Court. But please keep coming to events, e.g. Mergers and Acquisitions – there will be a talk on Saturday 3 September and a lawyer is flying over from Sydney to present, plus all the competitors will be there due to the M&A competition. <p><u>James Williams: Q&A Session, 2pm Thursday 6 September (Week 7)</u></p> <ul style="list-style-type: none"> James: This will be kind of like a PASS class and aimed at earlier year students. The purpose is to help first years and early year students know about opportunities that older students wish they had taken. If anyone knows any graduate students available at 2pm on a weekday (e.g. an ex-associate), please let me know. The final year students we have are those who have done lots of clerkships/have lots of work experience. Overall, we are trying to keep it casual and relevant. <p><u>Soraya: Triversity Careers Fair Negotiations</u></p> <ul style="list-style-type: none"> Soraya reported that negotiations continue and asked whether we should do a survey to get feedback on the venue vs. Bonython Hall. But does anyone care about the venue? Claudia: I don't think anyone cares too much about the venue. <p><u>The Legal Forecast</u></p> <ul style="list-style-type: none"> Soraya reported that an organisation called The Legal Forecast wants to set up an Adelaide branch. It's a Queensland not-for-profit and they're quite a legitimate organisation. They are generally about helping students to engage with ideas concerning legal innovation and disruption, but they don't have their own promotion platforms so they want our help. However, we charge anyone who posts on our Facebook page \$250. Soraya suggested that we advertise The Legal Forecast for free. She mentioned that we have sometimes done discounts for not-for-profits and charities before. Alison: If there is a benefit to students, that's our base. If their events are free, then we should do it. Henry: We shouldn't do it for free. Maybe do a discount only? Soraya: I would like to make this an ongoing partnership. Mitchell: What about having a 'sunset clause' so that we can review the partnership in a year? Henry: I just don't see why it should be free. We generally do not provide marketing for free and I don't see why we should prefer this particular organisation over any others who might want it.

	<ul style="list-style-type: none"> • Soraya: I will flag that there has been a reservation and see if a discounted price is acceptable. However, their Adelaide branch is very small and unlikely to have much financial capacity. • Claudia: Would this partnership replace Next Steps? – Soraya: It's in addition, not a replacement.
Conclusions	As above.
Votes	N/A
Action items	As above.
Moved by	Eloise
Carried by	Azaara

Item: Director of Education	
Presented by	Azaara Perakath
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>Legal Research Seminar:</u></p> <ul style="list-style-type: none"> The legal research seminar that I had planned may need to be delayed. We might move it back a week because I haven't prepared/booked a room/advertised enough. <p><u>Chelsea: First Year Drinks:</u></p> <ul style="list-style-type: none"> This occurred on 10 August at the Belgian Beer Café. The staff were really good. There weren't as many people as there were at the event in first semester. However, we expected a lower attendance because it was pouring with rain. We recommend to everyone to take advantage of the Law School Local card. The Belgian Beer Café was a really good venue and the manager recommended that we go back there for future events. <p><u>Electives Guide:</u></p> <ul style="list-style-type: none"> Azaara reported that the Electives Guide is still being developed. One issue is obtaining data. Azaara contacted Corinne to try and get some general SELT data because survey fatigue is a problem and Azaara did not want to add to that. Another option is that Azaara might ask people she knows for feedback, making it a small-scale survey. However, then it might not be representative? Liv: I don't think that it's a problem to do a small-scale survey. People get a sense of how their cohort feels because they all talk about/do the elective together. Azaara: If anyone has done an elective they are passionate about, let me know! <p><u>AULSS Survey:</u></p> <ul style="list-style-type: none"> Azaara reported that she is finalising the general AULSS survey questions. She asked that the Hilarian please send her any questions that they might want in the survey, and the Indigenous Officer should do so too. <p><u>GDLP Event (12 September):</u></p> <ul style="list-style-type: none"> Azaara asked whether to invite ANU to the GDLP event. Soraya: They have sponsored us in the past. I think their management changed and they have been a bit disorganised. We should invite them. Azaara agreed and informed the Committee that a budget for the GDLP event would be prepared soon.
Conclusions	As above.
Votes	N/A
Action items	As above.
Moved by	Sophia
Carried by	Peter

Item: Director of Social Justice	
Presented by	Louis Guglietti/Cloe Jolly
Discussion	<p>Louis spoke to the Committee by phone:</p> <p><u>General:</u></p> <ul style="list-style-type: none"> • Louis reported that “Indigenous People and the Law” was the theme for the upcoming Social Justice Breakfast #2 at Public Caffe on Franklin St this Thursday. • Louis informed the Committee that he had wanted an evening event, but the problem was that the venue wanted us to pay for a bar tab and we didn’t want alcohol at a social justice event. • Louis thanked Eloise for helping with tickets. • For this Thursday, Louis asked that the Committee please buy tickets. There are also a couple of free time slots for ticket sales, so please jot your name down. <p><u>Louis delegated the rest of the report to Cloe:</u></p> <ul style="list-style-type: none"> • Cloe: We have started ticket sales for the second breakfast. So far, we have sold 8 tickets today, which is a bit slow. We know that “Women and the Law” is always a popular theme, but we want to get the word out a bit more about this breakfast too. • Alison: Keep posting in the Facebook event, as you have a captive audience there. • Cloe: We will print out the breakfast menu for tomorrow too. <p><u>Soup fundraiser:</u></p> <ul style="list-style-type: none"> • Cloe: The soup fundraiser for the Women’s Legal Service happened recently. We had some people from the sub-committee assist us. There are 22 people in sub-committee but only a handful responded. • Alison: We should remember that the sub-committee was originally for Walk for Justice so maybe they weren’t interested. • Cloe: The good news is that we sold out of soup. We raised \$191.60 in donations. • Henry: How do we get this money to them? It’s in our account. - Georgia: I will send you details, Henry. • Cloe: We could even consider rounding up to \$200. • Louis: Great job Cloe, who ran the event by herself.
Conclusions	As above.
Votes	N/A
Action items	As above.
Moved by	Sophia
Carried by	Nick

Item: Director of Competitions	
Presented by	Sam Leeson
Discussion	<p>Deferred to written report with the following additions:</p> <p><u>First Year Moot and Novice Moot</u></p> <ul style="list-style-type: none"> • Alison: Did we try to avoid an all-male panel? • Sam: We did ask female members of the profession, but they were not available unfortunately. We did recognise the issue though. <p><u>Competition Drop-outs</u></p> <ul style="list-style-type: none"> • Gaida reported that there had been a particularly large number of students dropping out from competitions recently and the team was concerned, especially about repeat offenders. • Sam: I think we need to formalise the blacklist. There needs to be some penalty for people who drop out. • Alison: Based on ALSA discussions, some other universities have this problem and they enforce the blacklist. • Mitchell: The rules are now tighter, but we need to keep a record – Alison: Yes definitely keep a record. • Sam: It is especially important because we have professionals judging now. • Sophia: The Blackstone Society (UWA) has a thing where you can get off the black list by volunteering. • Alison: I agree that we need to do more to stop drop outs. • Eloise: As a side comment – I have had quite a few comments from people – I would like to raise the issue of accessibility in respect of competitions. Perhaps we should consider having a specific accessibility contact person for those who are doing competitions. If we had a contact person, maybe students wouldn't drop out because there would someone they can go to for help or support when needed. • Jasmyn: I think we could fix a lot of this with better information seminars because people might not know what they're getting into. Another idea could be spreading out the competition a bit more – e.g. holding rounds every two weeks. • Eloise: In exceptional cases, we should make more of an effort to make it easier for people who face specific issues – e.g. chronic fatigue. This is something to keep in mind moving forward. • Sam: I'm aware that such matters have been an issue for certain competitors this year and it's certainly something to think about. However, we are quite clear about the workload in the sessions. • Robert: What about saying on the sign-up form that you should expect to have to do X hours of work per week? • Mitchell: There is only so many times that you can tell people. • Henry: I like the sign-up form idea though – it might make people think twice at least. At the information seminars students might just be egged on into doing a competition because a friend wants to, but this would make them reflect again.

	<ul style="list-style-type: none"> Alison: The blacklist should be similar to meeting apologies in (e.g. valid, invalid, etc.). We will look at formalising a blacklist policy. <p><u>Other:</u></p> <ul style="list-style-type: none"> Azaara raised the question of whether the competition finals are on the same night as her GDLP networking event. – Sam: Yes, but they would have different audiences. <p style="text-align: center;">[James Lontos left meeting at 7:23pm] [India Short left meeting at 7:24pm]</p> <p>Alison: Well done to the competitions team on setting up the Mergers & Acquisitions competition!</p>
Conclusions	As above.
Votes	N/A
Action items	As above.
Moved by	Alison
Carried by	Mitchell

Agenda Items – Other Business

Item: The Hilarian	
Presented by	Hugo Chapman and Nick Garbas (Ali Gunning absent)
Discussion	<p><u>General:</u></p> <ul style="list-style-type: none"> • We have enough content for this issue and most of the next issue. • It has been difficult without Elliott doing design work, but now we have Robert. • Some videos are coming this week. The videos are going to be short comedy skits – e.g. a mooter scared of public speaking; networking in Ligertwood. • We are going to put up funny Law Revue bios with info about the actors, etc. • Alison: Could Robert please get access to our Issu account with the old Hilarians in e-copy, or if necessary set up a new account for now and we can move the old account material over later. • Nick: The main issue has been getting content again; we will take whatever we can get.
Conclusions	N/A
Votes	N/A
Action items	1. Work on next issue to continue.

Item: Communications Officer	
Presented by	Claudia Boccaccio
Discussion	<ul style="list-style-type: none"> • Claudia reported that things were going as usual and thanked Alison for covering while she was away.
Conclusions	N/A
Votes	N/A
Action items	N/A

Item: IT Officer	
Presented by	Robert Butler
Discussion	<ul style="list-style-type: none"> • Robert reported that he had only been in job for a few days but he was currently looking into why our emails have been a bit funny. • He has also added a new email account for the Indigenous Officer and updated the AULSS website.
Conclusions	N/A
Votes	N/A
Action items	N/A

Item: Indigenous Officer	
Presented by	Anthony O'Brien
Discussion	<ul style="list-style-type: none"> Anthony reported that he was very excited to join the Committee, was keen to meet everyone and was still finding his feet. He asked that people please don't hesitate to message him if they want to discuss anything.
Conclusions	N/A
Votes	N/A
Action items	N/A

Item: Equity and Wellbeing Officer	
Presented by	Eloise Dibden
Discussion	<ul style="list-style-type: none"> Eloise reported that she was going to relaunch the coffee catch up program this week and asked the Committee when it thought most people would be around campus? - Gaida: 11am-1pm - Henry: agreed. Alison: An hour block is probably best for the catch-ups. Eloise: I'll do an hour. The whole purpose is just chatting. Thanks for all the likes and support on posts. It's been really good to break down barriers and get to know people. Also, last week I got an email from someone who wanted to know about assignment stress, which was heart-warming because it shows that students are recognising the position. Otherwise, I have some ideas for an equity guide but I'm running out of time. I'm also collaborating on a non-alcoholic event and Lex Salus events. Regarding Facebook posts, I have been adding my name to them and personalising them a bit to break down the wall between the AULSS and students. Alison: It's good to personalise the posts. Sophia: Regarding coffee catch up timing, consider doing one hour but split across a class break – e.g. from 11:30am to 12:30pm. – Eloise: Good idea.
Conclusions	N/A
Votes	N/A
Action items	As above.

Item: Mature Age Student Representative	
Presented by	Daniel Bartlett (absent)
Discussion	N/A
Conclusions	N/A
Votes	N/A
Action items	N/A

Item: Other announcements as may arise	
Presented by	Alison
Discussion	<ul style="list-style-type: none">Alison announced that this was Elliette’s last meeting before going on exchange. Alison thanked Elliette for her work over the year.
Conclusions	N/A
Votes	N/A
Action items	N/A

Meeting closed at: 7:35pm ACST

Signed by the member who presided at this meeting pursuant to s 51(1)(b)(ii) of the *Associations Incorporation Act 1985* (SA):

Name: _____

Position: _____

Signature: _____

Date: _____