

# Adelaide University Law Students' Society Inc.

## Minutes: Annual General Meeting



**Date:** 26 October 2017

**Meeting Opened:** 7:15pm

**Meeting Closed:** 10:13pm

**Location:** Lecture Theatre 231, Ligertwood Building, University of Adelaide SA 5005

**NOTE 1:** These minutes should be read in conjunction with the 2017 Annual Report, 2017 Financial Report and 2017 AULSS Survey Responses.

**NOTE 2:** Hardcopies of the 2017 Financial Reports were circulated amongst the members present as they entered the meeting.

<b>Meeting called by:</b> James D'Alessandro	<b>Minutes taken by:</b> Henry Materne-Smith
<b>Present (26 when meeting opened, 19 when meeting closed):</b> Ailie Shaw (left 9:26pm), <u>Paula Papastamatis</u> , <u>Henry Materne-Smith</u> , <u>Airlie Waterman</u> , Jemma Potezny (left 8:25pm), Sinead O'Shaughnessy (left 9:44pm), Edward Fortunatow (left 9:13pm), Ben Hutchins, <u>James D'Alessandro</u> , Soraya Pradhan, Gaida Merei, Cloe Jolly, Erin Mack, James Lontos (left 8:31pm), Belal Salih (left 8:30pm), <u>Eman Elhelw</u> (left 8:31pm), <u>Alison Jones</u> , Esther Phipps (left 8:35pm), <u>Jake Kriticos</u> , Georgie Morphett, Nicholas Michalakas, Ron Beevor, Andre Bremmer, Elliott Sarre, Grace Denney (left 9:26pm), Sam Beer, Chol Pager (arrived at 7:28pm), Louis Guglietti (arrived 9:29pm)	
<b>Apologies from AULSS Committee (10):</b> Sophia Laparidis, Holly Carter, Angas Van Balen, Elise Gruttner, Diandra Ciacciarelli, Declan Reidy, Lucy Lokan, Lidia Ursache, Jae Lee, Arvin Nitchingham	
<b>AULSS Committee not present without notice (2):</b> Alison Gunning	

### Quorum

In accordance with clause 40(a) of the Constitution, there being at least 10 members present (of whom at least 2 are members of the Executive, as marked by underlined names above), quorum was present for the Annual General Meeting.

### Notice

In accordance with clauses 38 and 40(b) of the Constitution, notice of the Annual General Meeting was promulgated on 4 October 2017 by email to all members, by poster on the AULSS Office and by public Facebook post on the AULSS page.

Reports and other papers were circulated on 19 October 2017 by email to all members.

**Chairperson**

In accordance with clause 40(c) of the Constitution the President, James D’Alessandro, acted as Chairperson.

**Acknowledgement of Country**

**Presented by** James D’Alessandro

**Discussion** The Adelaide University Law Students’ Society would like to acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

**Item: Minutes of the Annual General Meeting held on 19 October 2016**

**Presented by** James D’Alessandro

**Discussion** The minutes of the AGM, having been distributed to all members by email on 19 October 2017, were now confirmed unanimously by the members present as true and accurate.

**Moved by** Airlie Waterman

**Carried by** Belal Salih

**Item: Minutes of the Special General Meeting held on 29 November 2016**

**Presented by** James D’Alessandro

**Discussion** The minutes of the SGM, having been distributed to all members by email on 19 October 2017, were now confirmed unanimously by the members present as true and accurate.

**Moved by** Edward Fortunatow

**Carried by** Airlie Waterman

**Item: Issues arising from any previous meetings**

**Presented by** James D’Alessandro

**Discussion** No outstanding issues were raised in relation to the previous meetings.

**Moved by** Henry Materne-Smith

**Carried by** Paula Papastamatis

## Annual Report of the Society (Executive Reports)

<b>Item: President's Report</b>	
<b>Presented by</b>	James D'Alessandro
<b>Discussion</b>	<p>Deferred to written report with the following additions:</p> <p><u>General</u></p> <ul style="list-style-type: none"> <li>• We have done very well expanding the AULSS's relations with third parties – for example, with the Law School (e.g. resulting in the Kirby lecture) and with the Resolution Institute (e.g. resulting in the triversity mediation competition).</li> <li>• We should maintain these close relationships and continue to develop new relationships.</li> </ul> <p><u>Committee</u></p> <ul style="list-style-type: none"> <li>• Sophia Laparidis' name was misspelled in the 2017 Annual Report and James apologised for the error.</li> </ul>
<b>Conclusions</b>	N/A
<b>Moved by</b>	Henry Materne-Smith
<b>Carried by</b>	Ron Beevor

<b>Item: ALSA Conference 2017 Report</b>	
<b>Presented by</b>	Alison Jones
<b>Discussion</b>	Deferred to written report with the following additions:  <u>Things that other Law Students' Societies do</u> <ul style="list-style-type: none"><li>• Discussion of whether online voting should occur for elections</li><li>• Candidate 'tickets' during elections – we are one of approximately three Law Students' Societies nationally that still has a ticket system for elections. Discussion of whether this should be changed.</li></ul>
<b>Conclusions</b>	Further consideration to be given to online voting and tickets.
<b>Moved by</b>	Airlie Waterman
<b>Carried by</b>	Paula Papastamatis

<b>Item: Vice-President's Report</b>	
<b>Presented by</b>	Henry Materne-Smith
<b>Discussion</b>	<p>Deferred to written report with the following additions:</p> <p><u>Thanked Arvin for his work earlier in the year.</u></p> <ul style="list-style-type: none"> <li>• Almost all of the activities/initiatives that VP worked on were under Arvin and are covered in his written report.</li> </ul> <p><u>Law School Local</u></p> <ul style="list-style-type: none"> <li>• Reintroduced LSL this year thanks to Arvin.</li> <li>• Quite successful and a good initiative.</li> <li>• Main criticism from people was that LSS did not provide enough exposure etc. – will work on this for next year in terms of marketing.</li> </ul> <p><u>Apparel</u></p> <ul style="list-style-type: none"> <li>• Sold approximately double the amount from last year.</li> <li>• New range of styles was very well received.</li> </ul> <p><u>LSS Sport</u></p> <ul style="list-style-type: none"> <li>• Similar programmes are big at other universities (e.g. Sydney)</li> <li>• Looking to expand that as well in 2018.</li> </ul> <p><u>2017 Financial Reports</u></p> <ul style="list-style-type: none"> <li>• Henry referred to the hardcopies of the 2017 Financial Reports that had been circulated amongst those present.</li> <li>• Explained that the official reports were the <b>Balance Sheet</b> and <b>Statement of Profit &amp; Loss</b> for the Financial Year, being 1 July 2016 to 30 June 2017. The Constitution does not prescribe a financial year so this is the default provided by the <i>Associations Incorporation Act 1985 (SA)</i>.</li> <li>• Explained that Balance Sheet and Statement of Profit &amp; Loss reports for 1 December 2016 to 24 October 2017 were also being provided. This was for greater transparency. They reflect solely the 2017 Committee's financial results up until the AGM.</li> <li>• The 'headline' is that there was a small profit for the FY (approx. \$5.5k) but a loss during the Committee's tenure (approx. \$9.2k).</li> <li>• The numbers were checked and confirmed by the accountant (Accodex Partners), who sent through an identical Balance Sheet and Statement of Profit &amp; Loss that afternoon.</li> <li>• Tax: we do not pay income tax (NFP), but we do pay GST. A payment to the ATO, to bring the AULSS up to date with GST, was made on 25 October on instructions from Accodex.</li> <li>• Financial reporting requirements: as the AULSS is not a prescribed association under the AIA 1985, our financial reporting requirements are less strict and we do not have to prepare audited financial reports.</li> </ul> <p><u>General approach to AULSS finances</u></p> <ul style="list-style-type: none"> <li>• As a NFP, profit is not our aim.</li> </ul>

	<ul style="list-style-type: none"> <li>• However, retained earnings in the bank from previous years are not necessarily a problem. It gives us flexibility and stability.</li> <li>• Our focus is on benefitting our members and the Law School Community, as we are a representative body. The objects in the Constitution, which reflect this central aim, guide how we spend AULSS funds.</li> <li>• We should not spend frivolously nor gouge our members.</li> </ul> <p><u>General financial analysis of 2017 Financial Reports</u></p> <ul style="list-style-type: none"> <li>• <b>Law Ball and Sponsorship are our biggest items:</b> together they were approximately 79% of the AULSS’s income in 2017.</li> <li>• Law Ball was also the biggest source of expense. This year it was less profitable for the AULSS because we did not pass on the entirety of the added expenses to students, so as to keep ticket prices reasonable (Alison Jones to discuss further).</li> <li>• Sponsorship is our biggest source of income, in terms of difference to our bottom line.</li> <li>• <b>Driving factors behind why our profit is lower compared to previous years:</b> (1) 2016 Committee was very conservative and ended up highly profitable; (2) our Law Ball profit margin was reduced; (3) sponsorship revenue during the FY was reduced because some sponsorship was received after 30 June 2017; (4) ALSA expenses increased (additional attendees, flight payments); (5) donations expenses increased (Walk for Justice); and (5) Hilarian printing costs increased.</li> <li>• <b>Significant items not shown in FY statements:</b> (1) website expense of approximately \$4k, 50% of that cost already incurred but post-30 June – Henry thanked Lucy Lokan for spearheading this project; (2) Law Dinner.</li> <li>• <b>Future:</b> we are taking steps to develop policies to manage funds in responsible ways. It should be more formalised.</li> </ul> <p>Alison Jones thanked Henry for the financial transparency. Applause.</p>
<b>Conclusions</b>	N/A
<b>Moved by</b>	Ailie Shaw
<b>Carried by</b>	Belal Salih

<b>Item: 2017 Financial Reports</b>	
<b>Presented by</b>	Henry Materne-Smith
<b>Discussion</b>	Following the presentation of the Financial Reports, there was time for questions. No issues were raised by members and the 2017 Financial Reports were accepted.
<b>Conclusions</b>	N/A
<b>Moved by</b>	Henry Materne-Smith
<b>Carried by</b>	Andre Bremmer

<b>Item: Education Portfolio Report</b>	
<b>Presented by</b>	Paula Papastamatis
<b>Discussion</b>	<p>Deferred to written report with the following additions:</p> <p><u>AULSS Survey results presented to the members</u></p> <ul style="list-style-type: none"> <li>• 51 responses this year – prize incentive worked well</li> <li>• Winner will be emailed their free tickets</li> </ul> <p>Advertising:</p> <ul style="list-style-type: none"> <li>• Criticism that Law Ball booking fee was not included in advertised price – Alison Jones clarified that it was in fact indicated in the price on the Facebook event</li> <li>• Some feedback was that we should have more inter-faculty events, non-alcoholic events</li> <li>• Better advertising in the foyer of upcoming events</li> </ul> <p>Careers &amp; Sponsorship:</p> <ul style="list-style-type: none"> <li>• A lot of respondents indicated they did not go to Careers Fair</li> <li>• Some people wanted an expanded representation of firms</li> <li>• Not holding Next Steps Seminars at the same time on the same day, since one respondent would always miss it due to particular clashes with a class</li> <li>• A series of clerkship skills events would be very helpful</li> </ul> <p>Competitions:</p> <ul style="list-style-type: none"> <li>• A lot of respondents indicated that they did not do competitions</li> <li>• Biggest benefit was being exposed to the judges, learning practical skills</li> <li>• Some respondents wanted more feedback</li> <li>• Appreciated the Competitions Hand Book</li> </ul> <p>Social Justice:</p> <ul style="list-style-type: none"> <li>• More regarding mental wealth, women’s rights, refugees</li> <li>• More puppies would also be good</li> <li>• Henry Materne-Smith: can you please explain the responses to Cloisters &amp; Chill?</li> <li>• Paula Papastamatis: Cloisters &amp; Chill – very few responses because not a lot of people went. Generally well received but attendance was the key problem.</li> </ul> <p>Education:</p> <ul style="list-style-type: none"> <li>• A respondent wanted more research seminars</li> </ul> <p>AULSS as a whole:</p> <ul style="list-style-type: none"> <li>• Law Ball and Opening Party were the biggest events</li> <li>• Several suggestions received for expanding Law School Local</li> <li>• Build awareness of Law School Local too</li> <li>• People want more information, communication from AULSS</li> <li>• Several responses noted that the AULSS is ‘cliquey’ or not very approachable.</li> </ul> <p>Survey responses were shown on the projector screen.</p>
<b>Conclusions</b>	N/A
<b>Moved by</b>	Georgie Morphet
<b>Carried by</b>	Grace Denney

**[Chol Pager arrived at 7:28pm]**

**Item: Careers & Sponsorship Portfolio Report**

<b>Presented by</b>	Jake Criticos
<b>Discussion</b>	<p>A written report was not provided on time for the circulation of the 2017 Annual Report on 19 October 2017. A written report was presented and read at the AGM on the projector screen and is reproduced below as minutes.</p> <p>*****</p> <p><b>Sponsorship</b>                  Given the overhaul that occurred in 2016, the sponsorship prospectus remained relatively the same this year. We did however add a few new initiatives, including an ‘AULSS Sport’ package. This prospectus was emailed out to over 120 law firms and organisations.</p> <p>This led to initial agreements with 29 sponsors, which were expanded upon as the year progressed.</p> <p>Total sponsorship revenue for the 2017 calendar year up until the AGM was \$34,665.46 (including GST). The result for the 2017 financial year is slightly lower than that figure due to a portion of the revenue being received after 30 June 2017. I also note that the figures in our financial statements are GST exclusive.</p> <p>We will however conduct a new overhaul of the prospectus to assist the 2018 C&amp;S team.</p> <p><b>Careers Fair</b>                  The AULSS held a Careers Fair on Friday March 17, from 10.30am until 2pm. We had 21 exhibitors (2 more than last year) and almost 350 students attend.</p> <p>Other feedback from the Fair was overwhelmingly positive, there were no dramas with fascia signage, delivery of materials or attendance. As usual, Bonython Hall proved to be an impressive venue.</p> <p>The C&amp;S reps, the Executive and the entire Committee were incredibly helpful in ensuring that the day ran smoothly and I extend my sincere thanks to them all!</p> <p><b>Careers Guide</b>                  This year we continued with last year’s theme of a broader focus on alternative law pathways. The C&amp;S team worked really hard to put together a high-quality guide and should be commended for their efforts.</p> <p><b>Next Steps Seminars</b>                  This year the AULSS continued to run a series of careers seminars throughout the year in conjunction with the Law School. Our contacts this year were Anna Olijnyk and Joana Howe.</p>

We split the allocation of the work for each seminar in halves. Whilst this was intended to be an even split, the AULSS undertook all the advertising (Facebook, all student emails and posters) and were called upon to assist with venue set-up for all seminars.

The following Seminars were scheduled:

- Your First Professional Job: Wednesday 22 March, 11.30-1
- Careers in Law: Wednesday 3 May, 5-7
- Interstate and Overseas Opportunities: Tuesday 30 May, 11-1
- Careers Outside Law: Wednesday 9 August, 5-7
- Forging a Career in Law: Wednesday 6 September, 5-7
- Women and the Law: Wednesday 11 October, 5-7

### **Tri-varsity Fair Negotiation**

This year a small cluster of law firms started pushing heavily for a tri-varsity law fair to be held in 2018. The influence of this group was overwhelming once the Law School Societies of the University of South Australia and Flinders University endorsed the idea.

A number of negotiations were held throughout the year, the results of which are yet to be confirmed. The following details can be provided as tentatively the state of affairs:

- Organiser: The Australian Association of Graduate Employers will be organising the fair and collecting the revenue.
- Name: 'The South Australian Triversity Law Fair'
- Location: The Convention Centre
- Other Sponsorship Activities: The individual university organisations will maintain exclusivity over all other sponsorship activities. But the tri-varsity fair will run in the absence of an Adelaide University law fair.
- Revenue Split: The AAGE will distribute any surplus of revenue to each Law Student Society in the following manner: there will be a 30% equal split, and the remaining 70% based on student attendance.

As a result of this development, the sponsorship landscape for 2018 is going to be drastically different.

### **Final Remarks**

An enormous thank you is due to the C&S squad for their hard work in this year.

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### Further discussion:

- Sponsorship numbers were up this year
- Careers Fair exhibitors up this year

### Triversity Careers Fair

- Another negotiation is coming up next week
- We are retaining the right to host ancillary events

	<ul style="list-style-type: none"><li>• Convention Centre venue was discussed. <b>James D'Alessandro</b>: new tram line will help with attendance at the Convention Centre. <b>Jake Kriticos</b>: it will be still harder to get people to go (poor attendance at Bonython Hall already).</li><li>• We don't know what the revenue is going to be.</li></ul>
<b>Conclusions</b>	N/A
<b>Moved by</b>	James Lontos
<b>Carried by</b>	Chol Pager

<b>Item: Activities Portfolio Report</b>	
<b>Presented by</b>	Alison Jones
<b>Discussion</b>	<p>Deferred to written report with the following additions:</p> <p><u>Last Year's Law Ball vs This Year's Budget</u></p> <ul style="list-style-type: none"> <li>• Last year's Committee received approx. \$9,000 of 'extra profit', the source of which could not be identified, despite communication with Eventbrite, scrutiny of budgets, etc.</li> <li>• This year, profit was down in comparison.</li> <li>• Adelaide Oval has been booked for June 2018 (tentatively, subject to confirmation by Sophia on or around 1 December 2017)</li> <li>• Next year's tickets may be slightly cheaper.</li> </ul> <p><u>General</u></p> <ul style="list-style-type: none"> <li>• Themes for events helped to build hype and interest</li> </ul> <p><u>3 new events this year</u></p> <ul style="list-style-type: none"> <li>• End of Exams Party</li> <li>• Back to School Party</li> <li>• Law Dinner: taken over by us instead of being run as a triversity event by SALSC; Alison Jones thanked James D'Alessandro for his work in relation to this</li> <li>• Advice to Sophia Laparidis (incoming Activities Director): work closely with Henry Materne-Smith to create a more formal budget for the year</li> </ul> <p><u>Quiz Night</u></p> <ul style="list-style-type: none"> <li>• Bar tab ran out very quickly</li> </ul> <p><u>Holding a Triversity Dinner again?</u></p> <ul style="list-style-type: none"> <li>• Alison Jones asked if members would prefer a triversity dinner?</li> <li>• Grace Denney: the triversity dinners were a bit awkward; this year's Law Dinner had a good level of intimacy</li> <li>• James D'Alessandro: ticket sales were a lot better when we ran it as an Adelaide-focussed event, compared to historically</li> <li>• Alison Jones: easier to organise with Adelaide students</li> </ul> <p><u>Closing Party</u></p> <ul style="list-style-type: none"> <li>• Being held on 17 November, pushed back due to Law Dinner, but also avoids other large events (e.g. ABSS event)</li> </ul> <p><u>AULSS Instagram</u></p> <ul style="list-style-type: none"> <li>• Alison Jones: Should remain an activities-run social media account; meant to be fun</li> </ul>
<b>Conclusions</b>	1. X
<b>Moved by</b>	Ailie Shaw
<b>Carried by</b>	Ron Bevor

**[Grace Denney left the room at 7:55pm. Andre Bremmer left the room at 7:56pm]**

<b>Item: Competitions Portfolio Report</b>	
<b>Presented by</b>	Airlie Waterman
<b>Discussion</b>	<p>Deferred to written report with the following additions:</p> <p><u>Airlie Waterman thanked her team for their hard work</u></p> <p><u>Summer Break 2016-17</u></p> <ul style="list-style-type: none"> <li>• A time for a lot of administrative work (document reform, contacting judges, generating problem questions)</li> </ul> <p style="text-align: center;"><b>[Grace Denney returned to the room at 7:57pm]</b></p> <p><u>Problems in 2017</u></p> <ul style="list-style-type: none"> <li>• Emails bouncing, making it difficult to get in contact with judges</li> <li>• Not hearing back from judges</li> <li>• Contacted the LawSocSA for them to advertise, didn't result in any more judges unfortunately</li> <li>• The next Comps Director should do more work on this to improve our outreach to firms/practitioners</li> </ul> <p style="text-align: center;"><b>[Andre Bremmer returned to the room at 7:58pm]</b></p> <p><u>Open Moot Grand Final</u></p> <ul style="list-style-type: none"> <li>• Exciting that the AULSS secured 5 judges for the moot, very prestigious panel of former Supreme Court judges</li> <li>• Chol Pager: those judges said they would be happy to return</li> <li>• We assisted Marg Castles with AAT Noot</li> <li>• We assisted Law School staff (Dale Stephens and Mark Giddings) with the IHL Moot</li> </ul> <p><u>Competitions Info Session</u></p> <ul style="list-style-type: none"> <li>• Well attended, panel gave wide range of feedback</li> </ul> <p><u>Airlie Waterman congratulated the winners of this year's comps</u></p> <ul style="list-style-type: none"> <li>• Especially Jake Criticos, Azaara Perakath and Mitchell Brunker on their success at ALSA (National Champions in Open Moot)</li> </ul> <p><u>ALSA Bank Problem Questions</u></p> <ul style="list-style-type: none"> <li>• We didn't know we had to provide problem questions and this caused some issues</li> <li>• Airlie Waterman recommended we generate our own problems for our use as well as ALSA questions to get access to the bank</li> </ul> <p><u>Law School Prize Ceremony</u></p> <ul style="list-style-type: none"> <li>• Sheena Beaven turned Airlie Waterman away on the night when she went to the ceremony to present AULSS prizes</li> <li>• Next Director should work closely with Law School on this</li> </ul> <p><u>Engraving the trophies</u></p> <ul style="list-style-type: none"> <li>• Had not been updated since approximately 2007</li> <li>• Chol organised for them to be updated – thank you</li> </ul>

	<p><u>Drop out problem with competitions</u></p> <ul style="list-style-type: none"> <li>• Worse during semester 2</li> <li>• Seems students were being extra competitive, comparing their preparation efforts before round nights (intimidating others)</li> <li>• Incoming director should combat this hyper-competitive culture by increasing the social aspect of competitions</li> </ul> <p><u>Budget</u></p> <ul style="list-style-type: none"> <li>• Comps has never had a formal budget due to its generally low expenditure levels and ad-hoc organisation of prizes</li> <li>• A formal budget should be drawn up in future years for transparency and accountability</li> </ul> <p><u>Other comments</u></p> <ul style="list-style-type: none"> <li>• Chol Pager: give the judges good wine – it actually attracts the judges, leaves a good impression</li> </ul>
<b>Conclusions</b>	N/A
<b>Moved by</b>	Alison Jones
<b>Carried by</b>	Grace Denney

<b>Item: Social Justice Portfolio Report</b>	
<b>Presented by</b>	Eman Elhelw
<b>Discussion</b>	<p>Deferred to written report with the following additions, noting Eman’s short tenure after Rachel Phillips:</p> <p style="text-align: center;"><b>[Ailie Shaw left the room at 8:06pm]</b></p> <p><u>Social Justice Breakfasts</u></p> <ul style="list-style-type: none"> <li>• Hotel Richmond was excellent; recommended that we go there again</li> </ul> <p><u>Lex Salus collaboration</u></p> <ul style="list-style-type: none"> <li>• Should continue</li> <li>• Good for the culture of Law School</li> <li>• Excellent causes</li> <li>• Good work done by Lex Salus</li> </ul> <p style="text-align: center;"><b>[Ailie Shaw returned to the room at 8:09pm]</b></p> <p><u>Footy Tipping Competition</u></p> <ul style="list-style-type: none"> <li>• Happened before Eman became Director of Social Justice</li> <li>• We should reconsider whether this serves an SJ purpose</li> </ul> <p><u>Bake Sales</u></p> <ul style="list-style-type: none"> <li>• Gets the word around for small events and help us to donate to important causes that we would not otherwise donate to</li> <li>• Good for culture too – nice to see bake sale in the foyer</li> </ul> <p><u>Making SJ portfolio fun</u></p> <ul style="list-style-type: none"> <li>• Example: Cloisters &amp; Chill (before Eman’s time), which was a good idea regardless of execution.</li> </ul> <p><u>KeepCups have just come in, sales to start soon</u></p> <p><u>Henry Materne-Smith: do you have any ideas for other events?</u></p> <ul style="list-style-type: none"> <li>• Night event (as opposed to lots of early morning breakfasts)</li> <li>• More events generally</li> <li>• Be less stagnant – keep experimenting</li> </ul> <p><u>Cloisters &amp; Chill discussion</u></p> <ul style="list-style-type: none"> <li>• Grace Denney: Cloisters &amp; Chill had a lot of potential and we could have succeeded with more advertising, earlier preparation, etc.</li> <li>• Eman Elhelw: agreed that Cloisters &amp; Chill could be successful</li> <li>• Grace Denney: not all the proceeds went to JusticeNet though, which is upsetting. Not criticising Eman.</li> <li>• Eman Elhelw: agreed that the money should have gone to JusticeNet.</li> <li>• Belal Salih mentioned that we had previously donated to JusticeNet for the Walk for Justice</li> </ul>

	<ul style="list-style-type: none"> <li>• Alison Jones: there would have been more people assisting but she definitely noticed Grace Denney and James D'Alessandro helping on the night, also Georgie Morphett and Chol Pager – thank you</li> <li>• Henry: wasn't the issue that there was simply a loss, so there was nothing to donate to JusticeNet?</li> <li>• Grace Denney: there was a minimal budget, but our alcohol ran out, food was really popular, so over the course of the event we went over the budget. We didn't budget enough – we said we would donate ALL proceeds but in fact this was interpreted as donating all PROFITS (no profits, so there was no donation)</li> <li>• Chol Pager: the biggest issues was organisation</li> <li>• Alison Jones: we could collaborate better with Activities too.</li> </ul>
<b>Conclusions</b>	N/A
<b>Moved by</b>	Alison Jones
<b>Carried by</b>	Grace Denney

<b>Item: The Hilarian (Oral Report)</b>	
<b>Presented by</b>	Grace Denney
<b>Discussion</b>	<p><u>Printing</u></p> <ul style="list-style-type: none"> <li>Nicely printed this year</li> </ul> <p><u>Social media and Facebook</u></p> <ul style="list-style-type: none"> <li>Our Facebook followership has grown significantly</li> <li>Instagram followers have increased 3x</li> <li>Advised that we should use social media as a source/platform of content publication (like <i>On Dit</i>)</li> </ul> <p><u>Final issue for 2017</u></p> <ul style="list-style-type: none"> <li>A summer edition is planned (online only) in accordance with constitutional requirement for four magazines</li> </ul> <p><u>Loss of sponsorship from Laity Morrow</u></p> <ul style="list-style-type: none"> <li>Embarrassing that they wanted to withdraw their name</li> <li>We should go without: we do not want any censorship; the Law Firms will control what we have in the Hilarian if they are going to give us sponsorship and therefore be associated</li> <li>Andre Bremmer: sponsorship is important but we should not let them dictate what content we have</li> <li>Grace Denney: alternatively we should make sponsors aware of what the Hilarian actually is, i.e. free student publication</li> <li>Soraya Pradhan: there was a launch party – how did it go?</li> <li>Grace Denney: it went well, some people were really supportive, but a lot of Committee members did not pick it up and read it – the Committee should do this; Grace also thanked Declan Reidy for his work with launch party and other events.</li> </ul>
<b>Conclusions</b>	N/A

<b>Item: IT Officer (Oral Report)</b>	
<b>Presented by</b>	Nicholas Michalakas
<b>Discussion</b>	<p><u>General</u></p> <ul style="list-style-type: none"> <li>Management of IT continues as normal</li> <li>Continued hacking attempts but they are being managed</li> <li>New website coming soon, therefore little development work on current website being undertaken</li> </ul>
<b>Conclusions</b>	N/A

<b>Item: Mature Age Officer (Oral Report)</b>	
<b>Presented by</b>	Lidia Ursache – not present
<b>Discussion</b>	N/A
<b>Conclusions</b>	N/A

<b>Item: Motion to transfer banking authority</b>	
<b>Presented by</b>	Henry Materne-Smith
<b>Discussion</b>	<p><b><u>VOTE:</u></b></p> <p>That James D’Alessandro is to be removed as bank signatory to the Commonwealth Bank Accounts 065-004 1095 8765 and 065-004 1075 8773, held at Commonwealth Bank 136 Rundle Mall, Adelaide (<b><i>AULSS Bank Accounts</i></b>), by 1 December 2017.</p> <p>That Alison Jones is to become a bank signatory by 1 December 2017 to the AULSS Bank Accounts. This will enable Alison Jones to operate the AULSS Bank Accounts in her capacity as incoming President.</p> <p>That Henry Materne-Smith shall retain his existing banking authority as Vice-President.</p> <p>That the President shall attend to all secretarial matters and other things or acts to be done so as to give full effect to the matter/s resolved upon above.</p> <p><b>MOVED:</b> Grace Denney  <b>SECONDED:</b> Airlie Waterman  <b>VOTE:</b></p> <ul style="list-style-type: none"> <li>• IN FAVOUR: all members present</li> <li>• ABSTAIN: Alison Jones, Henry Materne-Smith</li> <li>• AGAINST: none</li> </ul> <p><b><u>Motion passed.</u></b></p>

**Announcements:**

- The 2018 Committee shall take office on 1 December 2017
- Minutes of this meeting will be prepared and available for inspection, but unlikely to be confirmed until the 2018 AGM (unless another General Meeting held sooner)

## Constitutional Amendments

<b>Item: Constitutional amendments</b>	
<b>Presented by</b>	James D'Alessandro and Georgie Morphett
<b>Discussion</b>	<p><b>[Jemma Potezny left the meeting at 8:25pm. Ron Beevor left the room at 8:26pm]</b></p> <p>The proposed constitution and existing constitution were shown to all members side by side on the projector screen.</p> <p><u>Introduction by Georgie</u></p> <ul style="list-style-type: none"> <li>• The proposed constitution was distributed with the AGM papers on 19 October 2017.</li> <li>• We want to do this presentation of the changes thoroughly, as we are obligated to do</li> <li>• No ticket ban in this proposed constitution</li> <li>• Relatively few substantive changes but many minor changes</li> <li>• Example of what we are doing: making sure, if the AULSS were dissolved, that the money would go to the right people</li> </ul> <p><u>Henry Materne-Smith made some preliminary comments</u></p> <ul style="list-style-type: none"> <li>• Alterations to constitution possible under clause 7 of existing constitution and under the AIA 1985.</li> <li>• Clause 7 of constitution: “Any provision of this Constitution may be altered, or a new provision adopted, by special resolution passed at a General Meeting of members.”</li> <li>• Requisite notice of the fact that constitutional amendments would be considered was given (21 days).</li> <li>• Changes must be passed by special majority (more than three quarters of members present) at a General Meeting, which the Annual General Meeting is.</li> <li>• Any updated constitution would need to be registered with Consumer and Business Services within 1 month of being passed. A fee of \$65 will be charged.</li> </ul> <p><u>Preliminary questions?</u> None were raised.</p> <p><u>Georgie then presented the changes in the proposed constitution:</u></p> <p><b><u>PART 1 OF THE PROPOSED CONSTITUTION</u></b></p> <ul style="list-style-type: none"> <li>• Updated affiliations</li> <li>• Minor grammatical changes to clause 1</li> <li>• Affiliation changed to be with the AUU, not Clubs Association, as the Club Association does not exist</li> <li>• No requirement to affiliate with ALSA anymore</li> <li>• Changes to wording of objects clause</li> <li>• The Competitions Rules referred to in the definitions don't exist yet but will be produced by the incoming Competitions Portfolio</li> </ul>

**[Ron Beevor returned to the room at 8:29pm. Belal Salih left the meeting at 8:30pm. James Lontos and Eman Elhelw left the meeting at 8:31pm]**

- Discussion of definitions – meaning of majority discussed, no change

**[Esther Phipps left the meeting at 8:35pm]**

- Interpretation of constitution remains the same
- Clause 11 has not been changed

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**VOTE:**

That the AULSS accepts and adopts all changes made in Part 1.

**MOVED:** Georgie Morphett

**SECONDED:** Airlie Waterman

**VOTE:**

- IN FAVOUR: all members present (100%)
- ABSTAIN: none
- AGAINST: none

**Motion passed.**

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**PART 2 OF THE PROPOSED CONSTITUTION**

- Member rules changed but not substantively
- Amended rules about exchange students
- Removed reference to constitutional regulations, which would be no longer permissible under the proposed constitution

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**VOTE:**

That the AULSS accepts and adopts all changes made in Part 2.

**MOVED:** Ailie Shaw

**SECONDED:** Andre Bremmer

**VOTE:**

- IN FAVOUR: all members present (100%)
- ABSTAIN: none
- AGAINST: none

**Motion passed.**

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**PART 3 OF THE PROPOSED CONSTITUTION**

- Mostly typographical changes
- Number of constitutionally mandated Social Justice representative increased to 3 (currently 2, but previously was 3)
- Communications Officer role introduced for the first time

- First Year Representatives rules changed to require two who are not of the same gender in order to make it a more inclusive position. Previously it referred to binary genders. Georgie Morphett noted that a person who advises the Victorian Government on such matters agreed with this clause.
- Executive remains the same with slight typographical changes
- Powers of Executive largely the same except for amendment in relation to approval of expenses

New co-option clause introduced in proposed constitution (clause 18):

- Alison Jones: the new co-option clause will help deal with 'clique' criticisms that AULSS was receiving
- Georgie Morphett: explained the effect of each new co-option clause, explained the overall process of calling for applications, ensuring a de-identified selection process by the Executive, making the overall process more transparent
- Jake Kriticos: why introduce a limit of only 6 additional people being allowed to be co-opted (clause 18(5) in proposed constitution)? It is not sustainable.
- Henry Materne-Smith: explained reason for why 6 is an appropriate number based on a consideration of previous committee sizes and consultation with incoming Executive
- Chol Pager: it is better as it is now without the co-option cap
- Jake Kriticos: if there are big events that we need some more people to help with, the new clause will be too restrictive
- Alison Jones: it is still hard to see an actual need for more than 6 additional representatives. We also wanted to reduce general representative positions, since they lack accountability.
- Henry Materne-Smith: on reflection, I agree that we should remove the limit because the Executive approval process in the new co-option clause is sufficient protection to prevent excessive co-option.
- James D'Alessandro: the cap should not be problematic if everyone on the Committee puts in the work required of them.
- Chol Pager: what is wrong with the current system?  
Georgie Morphett: currently anyone can be co-opted and we can co-opt as many people as we want
- Jake Kriticos: that is not a real problem
- Georgie Morphett: we could also create sub-committees if it was too restrictive to have a cap of 6
- Soraya Pradhan: would anyone in the Executive know who the new candidates are going to be before confirmation?
- Henry Materne-Smith: under the proposal, the President would know but nobody else; also, if there were issues, there are powers for removal under the Constitution.
- Grace Denney: we may have to co-opt a lot of people for the Hilarian.
- Airlie Waterman: in 2018 they will likely need to expand the Competitions portfolio.

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**VOTE:**

That the AULSS accepts and adopts all changes made in clauses 15-17 in Part 3.

**MOVED:** Paula Papastamatis

**SECONDED:** Grace Denney

**VOTE:**

- IN FAVOUR: 21 (95%)
- ABSTAIN: none
- AGAINST: 1 (Andre Bremmer on the basis of the proposed First Year Representative rules)

**Motion passed.**

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**VOTE:**

That the AULSS accepts and adopts all changes made in clause 18 in Part 3.

**MOVED:** Alison Jones

**SECONDED:** Andre Bremmer

**VOTE:**

- IN FAVOUR: 18 (82%)
- ABSTAIN: none
- AGAINST: 4

**Motion passed.**

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**PART 4 OF THE PROPOSED CONSTITUTION**

- Process changes under the proposed constitution
- Chairing of meetings – if President unable it should be Vice President, according to standard meeting procedure
- Powers of Chair has changed in minor ways

Quorum for General Meetings would be increased to 25

- Henry Materne-Smith: at peak there were 27 members present tonight, which isn't many more than 25.
- Georgie Morphett: if people don't come that's not acceptable

Apologies for Committee meetings (Division 4.2 of proposed constitution) – significant changes explained

- Definition of 'valid apology' introduced (does not exist currently)
- Henry Materne-Smith: people will still be allowed 2 meetings that they don't have to provide apologies for
- Chol Pager: clause 26(3) would catch people like me who work on Mondays
- Georgie Morphett: the dates for meetings will be advertised at start of the year, so people will have to work around them
- Grace Denney: people might not be able to afford to take time off, although that could fall under extenuating circumstances
- Henry Materne-Smith: this is not meant to be punitive; we see attending meetings as really important as part of the role of being on the AULSS.

- Andre Bremmer: what about people on other boards, who might not be able to attend because of clashes
- Georgie Morphett: part of the role is coming to meetings so if you can't do it then you can't be on the AULSS. You would have to pick which board you can give your time to.
- Grace Denney: this should be entirely based on the President's discretion rather than automatic removal; I spend most of my time writing Hilarian, which is still a contribution even if I don't always attend meetings.
- Sam Beer: if Chol had come to me and told me he couldn't come to the meetings and therefore was removed from the AULSS, Competitions would have suffered. Not attending meetings should not preclude good people from working on the AULSS.
- Alison Jones: next year my expectation is that people come to as many meetings as they can unless there are extreme circumstances that prevent them; not meant to be punitive.
- Jake Kriticos: can we just remove clause 26(3) under the proposed constitution and avoid this whole issue?
- Henry Materne-Smith: we can make clause 26(3) discretionary
- James D'Alessandro: no there's no point for the new clause if clause 26(3) is removed.
- Georgie Morphett: what if clause 26(3) is changed to "ordinarily accept"
- Jake Kriticos: the whole point of the removal process/discretion is that it is just and reasonable, which is already there in clause 26(2) of the proposed constitution
- Nicholas Michalakas: the proposed Division 4.2 will operate similarly to the existing policy if we omit clause 26(3).
- Georgie Morphett: explained the effect of clauses 27 and 28, including how missing the prescribed numbers of meetings would result in various consequences
- Cloe Jolly: the word "two" in clause 28(1) should be "three"
- Henry Materne-Smith: clause 28(2) doesn't make sense after the change in clause 28(1)

**[Chol Pager left the room at 9:12pm. Ed Fortunatow left the meeting at 9:13pm]**

- Georgie Morphett: the reasoning for clause 28(2) was that 4 meetings is half of the meetings, so should be the kick-off point
- Paula Papastamatis: does clause 29 in the proposed constitution mean Executive need to provide reports 1 week before meeting, not 1 day before? → Georgie Morphett: yes
- James D'Alessandro: the change is because people need access to that info if they are going to come in to observe

**[Chol Pager returned to the room at 9:15pm]**

- Georgie Morphett: clauses 33-38 would be clearer as to process and requirements

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**VOTE:**

That the AULSS accepts and adopts all changes made in Part 4, subject to:

- clause 26(3) in the proposed constitution being removed;
- the word “two” in clause 28(1) in the proposed constitution being changed to “three”;
- the word “four” in clause 28(2) in the proposed constitution being changed to “five”; and
- the words “at the discretion of the Executive, and if removed” being added in clause 28(2) in the proposed constitution such that it reads: “...shall cease to be a Committee member at the discretion of the Executive, and if removed will not be eligible to be co-opted for the remainder of that Committee’s term.”

**MOVED:** Alison Jones

**SECONDED:** Paula Papastamatis

**VOTE:**

- IN FAVOUR: 16 (76%)
- ABSTAIN: Chol Pager, Ben Hutchins, Soraya Pradhan
- AGAINST: 2

**Motion passed.**

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**[Ailie Shaw and Grace Denney left the meeting at 9:26pm]**

**PART 5 OF THE PROPOSED CONSTITUTION**

- Descriptions of positions - the changes were summarised by Georgie Morphett.
- President gains a compliance role under their responsibilities.
- Vice-President responsibilities largely the same as before.

**[Louis Guglietti arrived at 9:29pm]**

- Director of Education: would no longer have an ALSA-related role
- Director of Careers and Sponsorship: changes made to reflect the fact that there won't always be an AULSS Careers Affair; changing the sponsorship duties generally
- Directors of Activities: proposed constitution includes a non-alcohol event requirement; Law Ball is made a requirement.
- Director of Social Justice: role extended, added various equity-related duties
- Director of Competitions: mostly the same as before, references to Code of Conduct added. Airlie Waterman reminded the members that this Code of Conduct does not currently exist, although Georgie Morphett explained that it would be the Competition Rule Book until a specific Code of Conduct is drafted.
- IT Officer: new responsibilities enumerated that did not exist before (e.g. cyber security role).

- Nicholas Michalakas: the IT Officer role under the proposed constitution has quite a lot of requirements. It might be too burdensome.
- Henry Materne-Smith: most of the big responsibilities only requires reasonable steps, which isn't too much. Reasonable steps might be buying some appropriate software or ensuring a reasonable level of monitoring.
- Elliot Sarre: the amended clause seems alright to me, but the application of those requirements would be the question
- James D'Alessandro: the reference to reasonable steps seems enough to not make the new responsibilities not too burdensome.
- Communications Officer: new role added with responsibilities
- Also a requirement to go to events now introduced
- Chol Pager: is the requirement to go to events discretionary? → James D'Alessandro: yes

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**VOTE:**

That the AULSS accepts and adopts all changes made in Part 5, subject to:

- the words “post-graduate” and “but not necessarily limited to” being removed from clause 41(c) in the proposed constitution; and
- the words “where possible” being added after “further sponsorship” in clause 42(f) in the proposed constitution

**MOVED:** James D'Alessandro

**SECONDED:** Paula Papastamatis

**VOTE:**

- IN FAVOUR: all members present (100%)
- ABSTAIN: none
- AGAINST: none

**Motion passed.**

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**[Sinead O'Shaughnessy left the meeting at 9:44pm]**

**PART 6 OF THE PROPOSED CONSTITUTION**

- Financial transactions processes changed
- Henry Materne-Smith explained the 3 changes: “expenses” added to clauses 51 and 52(1) of the proposed constitution; circulating resolutions expressly permitted; and the AULSS' financial year expressly stipulated.

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**VOTE:**

That the AULSS accepts and adopts all changes made in Part 6.

**MOVED:** Georgie Morphett

**SECONDED:** Chol Pager

**VOTE:**

- **IN FAVOUR:** all members present (100%)
- **ABSTAIN:** none
- **AGAINST:** none

**Motion passed.**

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**PART 7 OF THE PROPOSED CONSTITUTION**

- Clause 45(2) under the existing constitution is being removed by the proposed constitution
- Changes in election procedure would be introduced
- Necessary waiting time before election after calling one to ensure that a snap election could not be held so easily
- Returning Officer's job specified as excluding the election of First Year Representatives (not elected until the following year)
- Rule introduced that Returning Officer cannot be a candidate or have been on Committee in the previous year
- Nomination process updated: you have to self-nominate and get someone to second you, which prevents the possibility of being nominated and seconded by somebody else
- New rule that you can only nominate for 1 position
- Henry Materne-Smith: does anyone have any issues with being capped to nominating for only one position?
- Nicholas Michalakas: the current process is that John Keeler would call people who got multiple positions and make you choose anyway
- Returning Officer/President announcement of election results - changes have been made to ensure candidates are alerted more quickly as to the results

Discussion about the Mature-Age Representative minimum age limit of 25 years old:

- Originally proposed that the minimum age should be 25 years old as before, but since the proposed constitution was circulated, Lidia Ursache (current Mature-Age Representative) noted that it should be 23 years old to match the University's policy
- James D'Alessandro: it would be good to link it to a policy
- Jake Kriticos: this is illegal discrimination under anti-discrimination law
- Louis Guglietti: this is positive discrimination in favour of a particular group
- Henry Materne-Smith: does anti-discrimination law actually apply to us? → Jake Kriticos/James D'Alessandro/Georgie Morphett: yes anti-discrimination law does apply
- Chol Pager: the AULSS could be wound up if proceedings were brought against us for discrimination
- Soraya Pradhan: we could make the requirement based on years since secondary school, which is not dependent on age
- Nicholas Michalakas: section 33 of the *Anti-Discrimination Act 2004* allows positive age discrimination

- Jake Kriticos: this is illegal. I am not confident that the AULSS would not have legal difficulties if the minimum age clause is adopted.
- Georgie Morphet: I think we need to be extremely careful

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**VOTE:**

That the AULSS accepts and adopts all changes made in Part 7, subject to:

- clause 66 being amended to read “over the age of 23” instead of “over the age of 25”.

**MOVED:** Andre Bremmer

**SECONDED:** Chol Pager

**VOTE:**

- IN FAVOUR: 8 (42%)      NOTE: 19 members present
- ABSTAIN: none
- AGAINST: 11

**Motion failed.**

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**VOTE:**

That the AULSS accepts and adopts all changes made in Part 7, subject to:

- clause 66 being amended to require the Mature-Age Representative to not have attended secondary school in the three years prior to commencing their Bachelor of Laws at the University .

**MOVED:** Andre Bremmer

**SECONDED:** Henry Materne-Smith

**VOTE:**

- IN FAVOUR: all members present (100%)
- ABSTAIN: none
- AGAINST: none

**Motion passed.**

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**PART 8 OF THE PROPOSED CONSTITUTION**

- Made the actual term of Committee clearer
- Requirement introduced for Committee to vacate as at 1 Dec
- Resignation by email would be expressly permitted
- Clause 69(4) in proposed constitution would require AULSS property, passwords, etc. to be returned
- Clause 59 in the old constitution would now be removed
- Clause 71 in the proposed constitution has removed what was previously clause 69(e) in the existing constitution. This is because it is now covered elsewhere in the proposed constitution. Some other minor amendments too.
- Constitutional Regulation clause removed.

	<ul style="list-style-type: none"> <li>The appeals process has been changed slightly (e.g. not having to tell potentially removed member about the meeting at which they will be considered). Other process changes.</li> </ul> <p>*****</p> <p><b>VOTE:</b> That the AULSS accepts and adopts all changes made in Part 8. <b>MOVED:</b> Paula Papastamatis <b>SECONDED:</b> Jake Kriticos <b>VOTE:</b></p> <ul style="list-style-type: none"> <li>IN FAVOUR: all members present (100%)</li> <li>ABSTAIN: none</li> <li>AGAINST: none</li> </ul> <p><b>Motion passed.</b></p> <p>*****</p> <p><b>OTHER DISCUSSION:</b> Chol Pager: what is the new rule on funding of competitors for ALSA? Henry Materne-Smith: not automatic (therefore same rule as before), although Executive could potentially vote to do it Chol Pager: that seems fine.</p>
<b>Conclusions</b>	James D’Alessandro, Georgie Morphett and Henry Materne-Smith to attend to ensuring the proposed constitution is modified per the conditions outlined above and then registered with Consumer and Business Services.

**Meeting closed at: 10:13pm**

Signed by the member who presided at the meeting at which the minutes were confirmed pursuant to s 51(1)(b)(ii) of the *Associations Incorporation Act 1985* (SA):

Name: James D’Alessandro \_\_\_\_\_

Position: President \_\_\_\_\_

Signature:  \_\_\_\_\_

Date: 17/11/2017 \_\_\_\_\_